

**Governing Board Agenda**  
**WASHINGTON ELEMENTARY SCHOOL DISTRICT**  
**GOVERNING BOARD AGENDA FOR**  
**EXECUTIVE SESSION, REGULAR MEETING AND EXECUTIVE SESSION**

**DATE:** April 12, 2012

**TIME:** Executive Session 6:15 p.m.  
Regular Meeting 7:00 p.m.  
Executive Session to follow Regular Meeting

**PLACE:** Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

**CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,**  
**NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.**

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

**I. SPECIAL MEETING**

- A. Call to Order and Roll Call
- B. Adoption of the Special Meeting Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**II. CALL FOR EXECUTIVE SESSION**

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.3 and A.4

It is recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Special Meeting for:

- A.3 and A.4 – Discussion or consultations with the attorneys for the public body for legal advice and in order to consider its position and instruct its attorneys regarding the public body's position regarding pending litigation or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation – specifically regarding RFQ No. 11.030.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**III. RECESSING OF SPECIAL MEETING FOR EXECUTIVE SESSION**

**IV. EXECUTIVE SESSION – GENERAL FUNCTIONS**

- A. Call to Order and Roll Call
- B. Confidentiality Statement  
All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of A.R.S. §38-431.03 unless pursuant to specific statutory exception.

#### **IV. EXECUTIVE SESSION – GENERAL FUNCTIONS (continued)**

C. Discussion under A.R.S. §38-431.03 – A.3 and A.4

- A.3 and A.4 – Discussion or consultations with the attorneys for the public body for legal advice and in order to consider its position and instruct its attorneys regarding the public body's position regarding pending litigation or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation – specifically regarding RFQ No. 11.030.

#### **V. RECESSING OF EXECUTIVE SESSION FOR REGULAR MEETING**

#### **VI. REGULAR MEETING – GENERAL FUNCTION**

A. Call to Order and Roll Call

B. Moment of Silence and Meditation

C. Pledge of Allegiance

D. Adoption of the Regular Meeting Agenda

It is recommended that the Governing Board adopt the Regular Meeting Agenda.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

E. Approval of the Minutes

1-10

It is recommended that the Governing Board approve the Minutes of the March 8, 2012 Regular Meeting and Executive Session (all Governing Board Members were in attendance).

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

F. Current Events: Governing Board and Superintendent

The Cholla Jazz Band co-directed by Elizabeth Knudtson and Darrin Squire and funded through the 21<sup>st</sup> Century Grant will be playing "Uncle Milo's Side Show". Two Mountain Sky students will assist with the drums.

G. Public Participation\*\*

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

H. It is recommended that the Governing Board approve the Consent Agenda.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **VII. CONSENT AGENDA**

- \*A. Approval/Ratification of Vouchers 11-12  
The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services.
- \*B. Personnel Items 13-16  
Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes.
- \*C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 17-18
1. Michael Taylor from Boy Scout Troop 124 donated bricks, concrete, and bushes with an approximate value of \$560.00 to be used to build a brick patio by the library for the benefit of students at Abraham Lincoln Traditional School (Eagle Scout project).
  2. Kroger (Fry's Food Stores) donated a VIP Shopper's Card commission check in the amount of \$500.00 to be used for the benefit of students at Desert Foothills Junior High School.
  3. Feed the Children donated supplies with an approximate value of \$11,231.80 to the Social Services Department for the benefit of students receiving services under the McKinney-Vento Program.
  4. Lookout Mountain Parent Teacher Organization donated a Toshiba laptop, HP printer and scanner, toner, and Sibelius 7 music notation software with an approximate value of \$1,130.00 to be used by the music department at Lookout Mountain Elementary School.
  5. Lookout Mountain Parent Teacher Organization donated an Accucut die cut machine, a large alpha die cut set, a small alpha die cut set, and assorted die cuts with an approximate value of \$2,500.00 for the benefit of students and staff at Lookout Mountain Elementary School.
  6. Lookout Mountain Parent Teacher Organization donated six Avermedia Avervision F30 Flexarm document cameras, six NEC 2600 Lumen projectors, and six Avermedia Avervision F50 document cameras with an approximate value of \$6,708.00 for the benefit of students at Lookout Mountain Elementary School.
  7. SPICE (Mountain Sky Parent Organization) donated a check in the amount of \$9,739.25 to pay for stipends for events such as the Jumpstart Program, a seventh grade transition program, for the benefit of students at Mountain Sky Junior High School.
  8. Kroger (Fry's Food Stores) donated a VIP Shopper's Card commission check in the amount of \$500.00 to be used for the benefit of students at Mountain View School.
  9. Arizona State University (Ira A. Fulton Schools of Engineering) donated a check in the amount of \$900.00 to be used by teachers to supplement and enhance students' math and science learning at Sahuaro Elementary School.
  10. Medical Staff of John C. Lincoln Hospital donated a check in the amount of \$2,500.00 to be used for the benefit of students at Sunnyslope School.
- \*D. Out-of-County/State Field Trip 19-25
1. Kathryn Schene, Sahuaro Elementary School, submitted an out-of-county/state field trip request to Kelly Place, Cortez, CO, September 23-27, 2012, for MAP students in grades 4-6, at a cost of \$24,606.00.

## **VII. CONSENT AGENDA (continued)**

- \*E. Out-of-State Travel 26-28
1. Mark Stephen Kaiser, Teacher/Principal, Emmaus Lutheran School, to attend the National Leadership Conference, June 24-29, 2012, in Waukesha, WI, at a cost of \$824.00.
  2. Dawna Underwood, Elementary Principal, and Cheree Burleson, Elementary Lead Teacher, Northwest Christian School, to attend the Love and Logic Skills for Home/School/Life, June 13-17, 2012, in Denver, CO, at a cost of \$3,270.00.
- \*F. Acceptance of the Arizona Department of Education 21<sup>st</sup> Century Community Learning Centers/Arizona Diamondbacks Grants in the Amount of \$80,000.00, the Washington Education Foundation Grants in the Amount of \$9,989.90, the National Park Service Grant in the Amount of \$1,050.00, the Grand Canyon Association Grant in the Amount of \$400.00, the Renewal of the First Things First Grant in the Amount of \$150,000.00 and the School Safety Program Grants in the Amount of \$1,141,024.00 29-32
- \*G. Submission of the Arizona Department of Education 21<sup>st</sup> Century Community Learning Center Grants on Behalf of the District in the Amount of \$3,570,000.00 33-34
- \*H. Issue RFP No. 11.034 for Specified Services – Educationally Related Mental Health Services 35
- \*I. Award of Contract – RFP No. 11.020, On-line Resources to Support Social Studies to ProQuest in an Amount Not to Exceed \$9,200.00 36-37
- \*J. Extension and Renewal of Annual Contracts for Specified Goods and Services 38-39
- \*K. Annual Intergovernmental Cooperative Purchase Agreements with the Greater Phoenix Purchasing Consortium of Schools (GPPCS) 40-41
- \*L. Acceptance of E-rate Funds 42-50

## **VIII. ACTION / DISCUSSION ITEMS**

- A. Intent to Grant a Public Utility Easement to Southwest Gas Company (Cathy Thompson) 51-52
- Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- B. Adjacent Ways Budget and Levy of Taxes for Fiscal Year 2012-2013 (Cathy Thompson) 53-56
- Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- C. Work Furlough (Dr. Susan J. Cook) 57
- Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- D. Community Use of School Facilities Fee Structure for Fiscal Year 2012-2013 (Dr. Steve Murosky) 58-59
- Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- E. Arizona School Boards Association's Delegate Assembly Appointments and Legislative Agenda Proposals (Dr. Susan J. Cook) 60
- Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**IX. INFORMATION / DISCUSSION ITEMS**

- |   |       |
|---|-------|
| A. Change in Student Lunch Price (Connie Parmenter)                                     | 61    |
| B. Discussion and Consideration of 2012-2013 Governing Board Budget (Dr. Susan J. Cook) | 62-64 |

**X. FUTURE AGENDA ITEMS**

**XI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS**

**XII. CALL FOR EXECUTIVE SESSION**

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.5

It is recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2011 Interest-based Negotiation (IBN) process.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**XIII. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION**

**XIV. EXECUTIVE SESSION – GENERAL FUNCTION**

- A. Call to Order and Roll Call
- B. Confidentiality Statement  
All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.
- C. Discussion under A.R.S. §38-431.03 – A.5
- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2011 Interest-based Negotiation (IBN) process.

**XV. RECONVENING OF REGULAR MEETING**

## **XVI. ADJOURNMENT**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(\*) Items marked with an asterisk (\*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(\*\*) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-347-2609 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(\*\*) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(\*\*) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

## GOVERNING BOARD MINUTES: REGULAR MEETING AND EXECUTIVE SESSION

2011-2012

March 8, 2012

Administrative Center  
Governing Board Room  
4650 West Sweetwater Avenue  
Glendale, AZ 85304-1505

**I. REGULAR MEETING – GENERAL FUNCTION****A. Call to Order and Roll Call**

Mr. Maza called the meeting to order at 7:01 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mrs. Tee Lambert.

**B. Moment of Silence and Meditation**

Mr. Maza called for a moment of silence and meditation.

**C. Pledge of Allegiance**

Mr. Maza led the Pledge of Allegiance.

**D. Adoption of the Regular Meeting Agenda****UNANIMOUS**

A motion was made by Mr. Adams that the Governing Board adopt the Amended Regular Meeting Agenda. The motion was seconded by Mr. Jahneke. The motion carried.

**E. Approval of the Minutes****UNANIMOUS**

A motion was made by Mr. Jahneke that the Governing Board approve the Amended Minutes of the February 23, 2012 Regular Meeting and Executive Session. The motion was seconded by Mrs. Lambert. The motion carried.

**F. Current Events: Governing Board and Superintendent**

Mr. Adams shared that he enjoyed visiting the following schools and staff:

- Moon Mountain Elementary School and Office Manager, Diane Williams (Principal, Mary Lou Palmer, was not available).
- Cactus Wren Elementary School and Principal, Kaylene Ashbridge.

Mr. Adams and Mrs. Lambert apologized for not being able to attend the Read Across America event.

Mrs. Lambert shared that she enjoyed attending the following events for Music in the Schools Month:

- Palo Verde Region Choral Festival – in addition to the choir, there were hand bells and steel drums.
- Phoenix College Choral Concert – pleased to see three of the District's music teachers participating in the community choir: Karen Dicker from Mountain View School, Elizabeth Jacovino from Alta Vista Elementary School, and Kirsten Dukeshier from Mountain Sky Junior High School.

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Mr. Jahneke shared the following:

- Enjoyed speaking to the ASPIRE candidates and appreciated that they are advancing their professional development.
- Enjoyed reading to students at Ironwood Elementary School for the Read Across America event.
- Congratulated Gene Dudo who was named the new Superintendent of the Glendale Union High School District and wished the District success.

Ms. Graziano stated that March was Youth Art Month and acknowledged and thanked the following schools for the artwork displayed in the Governing Board Room:

- Abraham Lincoln Traditional School
- Maryland School
- Mountain View School
- Orangewood School
- Sunnyslope School
- Sweetwater School

Ms. Graziano reiterated that March was Music in the Schools month and shared that she enjoyed attending the following events:

- Orangewood School's Safety Program
- District's Honor Orchestra Concert
- Spoke to ASPIRE candidates
- Palo Verde Area Band Festival
- Desert Foothills Area String Festival
- Orangewood's "Seussical" the musical at Washington High School
- Read Across America Breakfast at Ironwood Elementary School (Thanked WDEA and Ironwood for their efforts.)
- Palo Verde Area String Festival
- Palo Verde Area Choral Festival
- Royal Palm Area Band Festival at Washington High School (Thanked Washington High School for hosting the event, as well as Orangewood's "Seussical" the musical, and supporting our programs.)
- Naturalization Ceremony at Maryland School (Thanked the Maryland School staff for their hard work in planning the awe inspiring ceremony.)
- Sweetwater's "Big Fun" Field Day for Special Education students (Thanked the staff for giving each student the opportunity to succeed.)
- WESD Employee Wellness Fair

Mr. Maza shared that he enjoyed speaking at the Read Across America Breakfast and reading to students at Cactus Wren, Manzanita, and Palo Verde Schools. He acknowledged the attendance of City Councilman Daniel Valenzuela at the Breakfast and thanked WDEA, the District, and the Washington Education Foundation for their participation in the event.

Dr. Cook introduced Mountain View Principal, Mike Christensen who, in turn, introduced Assistant Principal, J.J. Spellman, and art teacher, Catherine Woods. Ms. Woods thanked Mountain View teacher, Ms. Mast, for attending and introduced 6<sup>th</sup> grade students, Brenda Rodriguez and Kevin Marquez Bautista, who explained their artwork project using brown colored pencil designs and patterns reflecting Mehndi art. Ms. Woods thanked the students' parents for attending and supporting the students. Each student was presented with colored pencils, a book, and a certificate.

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**G. Public Participation**

There was no public participation.

**H. Approval of the Consent Agenda**

**UNANIMOUS**

Ms. Graziano requested that Item \*II.F. – LEARN360 Video-Streaming Agreement be pulled from the Consent Agenda for separate consideration.

A motion was made by Mrs. Lambert that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Mr. Jahneke. The motion carried.

**II. CONSENT AGENDA**

**\*A. Approval/Ratification of Vouchers**

**UNANIMOUS**

Approved and ratified the vouchers as presented.

**\*B. Personnel Items**

**UNANIMOUS**

Approved the personnel items as presented.

**\*C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

**UNANIMOUS**

Approved the public gifts and donations as presented.

1. Jim Hathaway donated rocks and minerals with an approximate value of \$3,500.00 to be used for the benefit of Science students at Royal Palm Middle School.

2. Phoenix Sheet Metal and A/C Supply Inc. donated sheet metal with an approximate value of \$600.00 to be used for restroom partitions at Sunnyslope School.

3. Mountain Sky S.P.I.C.E. (parent/teacher organization) donated a check in the amount of \$516.00 to be used for the music students' field trip to the Heritage Festival in California.

4. Thomas Hodges donated \$1,000.00 to be used to support the basketball program and other needs at Moon Mountain Elementary School.

**\*D. Award of Contract – Bid No. 11.027, Nutrition Services Kitchen Equipment to Buller Fixture, Central Restaurant Supply, Douglas Equipment and Standard Restaurant Equipment**

**UNANIMOUS**

**\*E. Award of Contract – Bid No. 11.029, White Copy Paper to Contract Paper Group**

**UNANIMOUS**

**\*F. LEARN360 Video-Streaming Agreement**

**UNANIMOUS**

Ms. Graziano asked which fund would finance this new expense. Dr. Cook advised that it would be funded from the Curriculum Department budget.

Ms. Graziano asked if funding this Agreement would affect other programs in the Curriculum Department. Ms. Janet Sullivan advised there was a program that the District had utilized for several years that was now handled through another department, therefore, the license would not be renewed for next year. Ms. Sullivan stated that it was a higher cost than the LEARN 360 Video-Streaming service.

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A motion was made by Ms. Graziano that the Governing Board approve the Learn360 Video-Streaming License Agreement and authorize the Superintendent to execute the agreement on behalf of the District in an amount not to exceed \$42,768.00. The motion was seconded by Mrs. Lambert. The motion carried.

### **III. ACTION / DISCUSSION ITEMS**

#### **A. Award of Contract – RFQ No. 11.030 – Solar Photovoltaic System Installation to Wilson Electric** **UNANIMOUS**

Dr. Cook introduced Ms. Sue Pierce who provided the Board with the results of the RFQ for solar services. Ms. Pierce advised that the Purchasing Department had completed the solicitation process and was recommending Wilson Electric for the award of contract.

Ms. Graziano asked if the APS incentives would cover the entire cost of the project. Ms. Pierce responded that the incentives covered a portion and the third party providers covered the remainder of the cost. Therefore, there was no cost to the District.

Mr. Maza appreciated the fact that the project would be completed at no cost to the District and asked how the information would be communicated to the public. Dr. Cook stated that there would be many communication efforts and one of the ways could be signage, e.g., large banner signs posted at each site stating “Paid for by \_\_\_\_\_” which would be at a reasonable cost to the District.

Mr. Maza requested that the Board be kept abreast of questions posed from community members regarding the project.

A motion was made by Mrs. Lambert that the Governing Board approve award of contract for RFQ No. 11.030, Solar Photovoltaic System Installation to Wilson Electric. The motion was seconded by Ms. Graziano. The motion carried.

#### **B. Review of Employee Benefits Trust Recommendation and Discussion, Consideration and Possible Action Regarding Employee Benefits Plan Funding Level for 2012-2013** **4-1 AYE**

Dr. Cook advised the Board that it was the time of year to bring them a recommendation for the Employee Benefits Trust (EBT) as a result of work completed by the Trust Board. Dr. Cook introduced Mr. Rex Shumway who provided information regarding the recommendation.

Mr. Shumway represented the Trust Board and mentioned that two other Trust Board members were in attendance: Mr. Chris Maza and Mr. J.J. Spellman. He advised that there were two community members not in attendance: Mr. David Ludwig and Ms. Sharon Hensley.

Mr. Shumway presented the Board with a history of the employee benefits from 2009-2010 leading up to the recommendation for 2012-2013 being presented to the Board. He reported that for 2009-2010 and 2010-2011, there were projections of an approximate 6%-8% increase in cost for the EBT. He stated that because of budgetary concerns, the EBT and the Governing Board elected to maintain the District’s contribution at the same level and rely on excess reserves in the Trust to cover any potential excess costs. Fortunately there were never any additional costs in those years.

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Mr. Shumway stated that for 2011-2012, it was projected there would be a 15.8% increase. In order to reduce the projected increase, the following changes were made to the plans. The PPO Plan deductible increased from \$500.00 to \$600.00 and the EPO Plan premium that employees paid increased from \$69.00 to \$110.00 per month. Mr. Shumway advised that even with those changes, there was a projected loss of \$1.4 million loss for the current year that would be absorbed through the Trust's excess reserves. As of January 30, 2012, the EBT had a loss of \$697,000.00 and based on history, the total loss was projected to be \$1.1 million. Mr. Shumway stated that the loss was anticipated and the Trust had the reserves to cover the loss.

Mr. Shumway advised that in arriving at the budget for the 2012-2013 plan design, the Trust Board considered the following factors:

- A projected 12.2% increase.
- A direction from the Governing Board to maintain the District contribution at \$5,046.48 (same contribution level for the last four years) with no additional M&O money needed for the employee benefits.
- Elimination of the EPO Plan. (During open enrollment in April of 2011, employees were informed that 2011-2012 would be the last year that EPO would be offered.)
- Addition of other plans, including a High Deductible Health Plan/Health Savings Account (HDHP/HSA).

Mr. Shumway advised that the Trust Board voted to provide the following recommendation for employee benefits to the Governing Board for the 2012-2013 school year:

- Approve the following Plan Design:
  - Eliminate the current EPO Plan.
  - Continue to offer the current PPO - \$600.00 deductible plan. Pursuant to the recommendation, employees will pay \$47.89/month (\$574.68 annually) to utilize this plan.
  - Include a new PPO - \$1,200.00 deductible plan that is the Base Plan offered at no cost to employees.
  - Include a new High Deductible Health Plan/Health Savings Account (HDHP/HSA) - \$2,500.00 deductible plan that has a District HSA contribution of \$1,200.00.
- Approve the Self-Funded Budget, with the associated contribution rates, that result in a 5.3% increase over the 2011-2012 Budget. Pursuant to direction from the Governing Board, the District contribution shall remain at \$5,046.48 per employee. This Plan results in an approximate \$739,000.00 deficiency that will be covered by excess contingency reserves of the EBT.

Mr. Shumway reviewed a comparison of the three recommended plans for a low user, medium user, and high user. Mr. Shumway stated that employees would need to study the recommended plans and determine the best plan for their individual needs. He advised that if the recommendation was approved by the Governing Board, the District intended to provide extensive assistance to employees to understand the plans prior to open enrollment.

Mrs. Lambert asked if the comparison of the plans was for an individual or a family. Mr. Shumway explained that it was for an individual because it would have been difficult to prepare an example for a family.

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Mrs. Lambert asked what Non-Preventive Care referred to on the examples. Mr. Shumway advised that under health care reform, many preventive care expenses must be provided, by law, at 100%, e.g., colonoscopy. Mr. Maza clarified that if a colonoscopy is performed prior to a diagnosis, it would be considered as preventive care, however, if a colonoscopy was performed during a hospital stay after a diagnosis, it would not be covered and there would be a cost to the employee.

Mr. Jahneke asked if the 80% for physician copays on the example for the HDHP/HSA plan was 80% of the total office visit fee. Mr. Shumway responded that the 80% is after the deductible has been met and then would become 80%/20% similar to the PPOs.

Mr. Adams stated there were many advantages to the HDHP/HSA plan and asked how the District planned to educate the employees about the plan. Mr. Shumway responded that the Trust Board had selected the vendor (Health Equities) through the RFP process. Mr. Shumway stated that Health Equities will manage the plan and has an extensive training support program to inform employees of the plan. The District plans to inform principals first and then will go to each school to inform the employees.

Mr. Maza asked if there will be pressure on the employees to select the HDHP/HSA plan. Mr. Shumway replied that there will be no pressure put on the employees to select one plan over another. Employees will be provided information for all of the offered plans.

Ms. Graziano requested a five minute recess. Mr. Maza recessed the meeting. Mr. Maza reconvened the meeting at 7:58 p.m.

Ms. Graziano reviewed the possible out-of-pocket expenses for the employees, e.g., deductible and co-pays and asked how much more employees would have to pay next year versus this year for the PPO \$600 (buy up) plan. Mr. Shumway advised that the only change was the additional \$47.89 monthly (\$574.68 annual) employee contribution. Mr. Justin Wing, Director of Human Resources, clarified that the deductible for the PPO plan is not considered part of the out-of-pocket maximum.

Ms. Graziano stated that she understood that insurance costs are increasing and that the Trust Board needs to maintain a reserve, however, she was concerned because employees had not had a raise in recent years, but will have to pay more for insurance benefits next year. Ms. Graziano advised that she was under the impression when the Governing Board directed the Trust Board to maintain District contribution rates at the same level as provided for in the 2011-2012 plan, with any additional funding to come from EBT contingency funds or plan design changes, that employee costs would not be increased.

Mr. Maza spoke as a Trust Board member and stated that due to the loss incurred by the EPO plan, the Trust Board made the decision last year to phase out the EPO plan. He advised that the best option for employees formerly on the EPO plan was the PPO Buy Up Plan. Mr. Maza stated that the \$600 deductible was very reasonable compared to other school districts. Mr. Maza acknowledged that the Trust Board must make sure it has an adequate reserve to cover any major claims.

Ms. Graziano reiterated Mr. Shumway's comment that there was a \$2.7 million unreserved fund balance and asked what amount the District was required, by law, to have in the reserve balance. Mr. Shumway responded that there was not a particular law to dictate how much reserve the District must maintain, however, the

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District used prudent financial management. Mr. Shumway explained that one part of the reserve was Incurred But Not Reported (IBNR) funds used for claims that run out past the period (approximately \$1.6 million). There was also Excess Claims Fluctuation funds (approximately \$3.5 million) to pay for claims throughout the year. Mr. Shumway stated that the two funds (IBNR and Excess Claims Fluctuation) are recommended by the District's consultant. He advised that any additional funds are considered unreserved funds which are used as additional protection for significant fluctuations in claims and will be utilized to cover the projected \$1.1 million loss this year.

Ms. Graziano asked if the District hoped that more of the employees would elect the HDHP/HSA plan. Mr. Maza responded that that was an assumption and was not the case. He stated that was the reason he previously asked the question if the District would put pressure on employees to select the HDHP/HSA plan and Mr. Shumway responded that there would not be any pressure for employees to select one plan over another. Mr. Maza stated that individuals would have to be good consumers, review the options, and make the best decision for their own medical issues. Mr. Maza suggested that the HDHP/HSA plan could possibly benefit either the individual who never goes to the doctor or a high end user.

Mr. Adams spoke from his perspective as an insurance agent and stated that other school districts have had success with the HDHP/HSA plan because of the way they communicated/educated their employees. Mr. Adams advised that the HDHP/HSA plan was one of the most common vehicles used in today's market. Mr. Adams said that the District was not going to pressure employees to select the HDHP/HSA plan, however, the education component was the key. He stated that the District's employees are intelligent enough to review and understand the options available to make the appropriate choice for their needs. He commended the EBT for their conservative approach and diligent work.

Ms. Graziano stated she understood the basic problem and that changes needed to be made, however, was uncomfortable with the EBT's recommendation. Mrs. Lambert responded that she understood Ms. Graziano's frustration. She stated that all decisions made by the Governing Board impact the employees. She offered that if the District were able to contribute more to reduce an employee's health benefit expense, it would affect everything else the District does for employees, e.g., classroom size, salary increases, etc. Mrs. Lambert said it was unfortunate that the cost of insurance had increased greatly and that there were no other resources to assist the Trust Board to provide less of an impact on the employees. Mrs. Lambert stated she felt that the recommendation was a fair distribution of the burden of the cost of insurance.

Mr. Adams advised Ms. Graziano that she had the option to go back to the EBT to request that it use some of the reserve funds to offset employee expenses, however, cautioned against doing so. Mr. Adams stated that he felt that the EBT did its due diligence in reviewing all of the options available and supported their recommendation.

Mr. Maza spoke as an EBT member and advised that there were plans offered to the EBT that it did not feel comfortable with. The EBT asked for more plans to review which was the reason for the emergency meeting of March 6, 2012. Mr. Maza stated he sat with employees of the District during the EBT meeting who had to make decisions based on other people's decisions, e.g., the State Legislature, the Governing Board's interest, and remain impartial to their own personal situations. Mr. Maza was charged with taking the Governing Board's interest (the difficult decision to not increase the funding for 2012-2013) to the EBT.

March 8, 2012

Mr. Maza stated that the EBT had used reserve funds to cover losses for the past four years. He advised that employees in a neighboring school district had a 30% increase and another district had a 17.5% increase. He stated that WESD had been fortunate that even though claim amounts had increased, the expenses for claims were low enough to maintain the reserve funds. He stated that the only thing that the EBT could control was to make sure that it had a healthy healthcare system that could be managed within the District and not dictated by others as to employee choices for their healthcare.

A motion was made by Mr. Adams that the Governing Board approve the proposed Employee Benefits Plan for 2012-2013 as provided in the recommendation from the Employee Benefits Trust, including the contribution rates as presented. The motion was seconded by Mr. Jahneke. A roll call vote was requested. The motion carried 4-1. Ms. Graziano voted nay.

#### **IV. INFORMATION / DISCUSSION ITEM**

##### **A. Lookout Mountain Elementary School Project Update**

Dr. Cook advised the Board that they would be presented with an update of the rebuild of Lookout Mountain Elementary School. Dr. Cook introduced Mr. Paul Hartley of H2 Group who, in turn, introduced Mr. John Brakeman of Adolfson and Peterson Construction; Mr. David Schmidt and Ms. Roxana Morales of Orcutt/Winslow Partnership.

Mr. Hartley thanked the District personnel involved with the project for their support and hard work. Mr. Hartley advised the Board that he would return in May to review a Guaranteed Maximum Price (GMP) contract.

Mr. Hartley presented an overview of the project to date. Mr. Brakeman outlined the construction phases of the project, including information about building on an occupied campus. Mr. Brakeman also presented an overview of the schedule and construction budget. Mr. Schmidt and Ms. Morales presented a graphical representation of the project.

Mrs. Lambert referred to Mr. Brakeman's comments regarding a "borrow pit" that will be dug and the dirt used to fill in depressed areas for the new buildings. She asked how deep the pit would be and was concerned that children would have access to the pit. Mr. Brakeman responded that the pit would be approximately ten feet deep. He advised that Phase 1 would be completely fenced in and children would not have access to the area.

Mrs. Lambert thanked the team for their attention to the sustainable features, e.g., Geothermal technology, energy modeling, and recycling.

#### **V. FUTURE AGENDA ITEMS**

There were no future agenda items.

#### **VI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS**

Mr. Maza acknowledged Mr. J.J. Spellman, Trust Board member, for his attendance at the Board meeting.

Mr. Maza acknowledged Mr. Rex Shumway for his presentation regarding the Employee Benefits Trust Recommendation for 2012-2013. He also acknowledged Mr. Shumway's work on the Trust Board and the information he provides at the Trust Board meetings.

March 8, 2012

Mr. Adams acknowledged and thanked Mr. Maza for representing the Governing Board on the Trust Board. He also acknowledged Mr. David Ludwig, for his dedication in serving on the Trust Board for many years.

Dr. Cook made the following acknowledgments:

- Congratulated Jennifer Griggs, teacher at Abraham Lincoln Traditional School, for being named the KNIX Teacher of the Week.
- Thanked the Maryland School team for their hard work in organizing the flawless, compelling Naturalization Ceremony for people to become American citizens.
- Congratulated recipients of awards from the Rodel Charitable Foundation of Arizona: Christine Hollingsworth, Principal at Acacia Elementary School, for receiving the award for Exemplary Principal; and Daniele Prusinski, first grade teacher at Manzanita Elementary School, for receiving the award for Exemplary Teacher. Dr. Cook stated that she attended the dinner to honor recipients and was proud that the Washington Elementary School District had a winner in each category – Exemplary Principal and Exemplary Teacher.
- Acknowledged the hard work of the Lookout Mountain rebuild project team for its many hours of hard work. Dr. Cook gave kudos to the team for always keeping in mind time, money, and quality to build a school to meet everyone's needs.

#### **VII. CALL FOR EXECUTIVE SESSION**

**UNANIMOUS**

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.1

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent.

A motion was made by Mrs. Lambert to call for an Executive Session. The motion was seconded by Mr. Adams. The motion carried.

#### **VIII. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION**

#### **IX. EXECUTIVE SESSION – GENERAL FUNCTION**

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS §38-431.03 unless pursuant to a specific statutory exception.

March 8, 2012

C. Discussion under A.R.S. §38-431.03 – A.1

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent

**X. RECONVENING OF REGULAR MEETING**

**XI. ADJOURNMENT**

**UNANIMOUS**

A motion was made by Mr. Adams to adjourn the meeting at 9:23 p.m. The motion was seconded by Mr. Jahneke. The motion carried.

**SIGNING OF DOCUMENTS**

Documents were signed as tendered by the Governing Board Secretary

\_\_\_\_\_  
BOARD SECRETARY

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD OFFICIAL

\_\_\_\_\_  
DATE

March 8, 2012



TO:	Governing Board	<u>X</u>	Action
		<u>          </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u>          </u>	Information
		<u>          </u>	1st Reading
DATE:	April 12, 2012		
AGENDA ITEM:	<u>*Approval/Ratification of Vouchers</u>		
INITIATED BY:	<u>Elizabeth Martinez, Accounting Manager</u>	SUBMITTED BY:	<u>David Velazquez, Director of Finance</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Cathy Thompson, Director of Business Services</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	BBA, DK and A.R.S. §15-321		

Funding Source: Various  
Budgeted: Yes

**APPROVE/RATIFY FY11/12 PAYROLL VOUCHERS** (warrants for services and materials, payroll expense):

03/09/12	2,827,485.75
03/23/12	2,860,798.30
<b>Totals:</b>	<b>5,688,284.05</b>

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent

Abstain	Nay	Aye	Second	Motion	Board Action
					Adams
					Graziano
					Jahneke
					Lambert
					Maza

11.

APPROVE/RATIFY FY 11/12 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

02/29/12	4,609,036.12
03/02/12	40,997.76
03/05/12	4,900.00
03/07/12	1,336,001.32
03/14/12	5,020,616.45
03/15/12	168,389.59
03/20/12	818,587.17
03/28/12	4,704,604.15
<b>Totals:</b>	<b><u>16,703,132.56</u></b>

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>          X          </u>	Action
		<u>                          </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u>                          </u>	Information
		<u>                          </u>	1st Reading
DATE:	April 12, 2012		
AGENDA ITEM:	<u>*Personnel Items</u>		
INITIATED BY:	<u>Justin Wing, Director of Human Resources</u>	SUBMITTED BY:	<u>Justin Wing, Director of Human Resources</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Justin Wing, Director of Human Resources</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA</u>		

**SUPPORTING DATA**

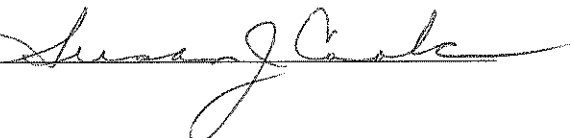
Funding Source: Various  
Budgeted: Yes

The attached personnel actions are presented for approval.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*VII.B.

**PERSONNEL ACTION RECOMMENDED****April 12, 2012****I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE****A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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**B. CERTIFIED**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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Abbey	Sally	Teacher-Art	Chaparral	Resignation	7	5/31/2012
Allard	Louisa	Teacher-6th Grade	Maryland	Leave of Absence for FY 2012-2013		5/31/2012
Batiste	Audrey	Teacher-Kindergarten	Ocotillo	Leave of Absence for FY 2012-2013		5/31/2012
DiLello	Carolyn	Intervention Specialist	Lookout Mountain	Retirement- Smartschools	31	5/31/2012
Evans	Janice	Teacher-PE	Maryland	Retirement- Smartschools	23	5/31/2012
Frank	Gail	Speech Pathologist	Desert Foothills/Shaw Butte	Resignation	3	5/31/2012
Frankel	Theresa	Teacher-Kindergarten	Acacia	Retirement- Smartschools	23	5/31/2012
Hale	Miranda	Teacher-Language Arts	Palo Verde	Retirement	12	5/31/2012
Kronenberg	Sheryl	Program Coach	Cactus Wren	Retirement- Smartschools	31	5/31/2012
Laugen	Stefanie	Teacher-Language Arts	Mountain Sky	Leave of Absence for FY 2012-2013		5/31/2012
Lehmann	Nancy	Teacher-2nd Grade	Ocotillo	Retirement- Smartschools	20	5/31/2012
Lewis	Seith	Teacher	Lookout Mountain	Resignation from Leave of Absence	9	6/30/2012
Long	Sandra	Teacher-Reading	Desert Foothills	Retirement- Smartschools	30	5/31/2012
Lupion	Marlene	Teacher-5th Grade	Acacia	Retirement- Smartschools	37	5/31/2012
Mitchell	Patricia	Teacher-PE	Richard Miller	Retirement- Smartschools	25	5/31/2012
Neumann	Janell	Teacher-4th Grade	Maryland	Resignation from Leave of Absence	4	6/30/2012
Olsen	Marlene	Teacher-Kindergarten	Washington	Resignation	11	5/31/2012
Scholz Ng	Stacy	Teacher-Kindergarten	Richard Miller	Resignation	1	5/31/2012
Schwartz	Regan	Teacher-Language Arts	Orangewood	Resignation	9	5/31/2012
Strong	Joan	Teacher-6th Grade	Royal Palm	Resignation	7	5/31/2012
Thorlin	Sara	Teacher	Abraham Lincoln	Leave of Absence for FY 2012-2013		7/1/2012
Wells	Christy	Teacher-5th Grade	Mountain View	Resignation from Leave of Absence	4	6/30/2012
Williamson	Melody	Teacher-5th Grade	Arroyo	Leave of Absence for FY 2012-2013		5/31/2012
Wing	Shirlee	Teacher-6th Grade	Sunnyslope	Resignation from Leave of Absence	7	6/30/2012

**PERSONNEL ACTION RECOMMENDED****April 12, 2012****C. FULL-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Chavez	Rachel	Search to Service Technician	Special Services	Retirement-Smartschools	26	6/12/2012
Evans	Heather	Food Service Manager	Moon Mountain	Retirement-Smartschools	20	5/31/2012
Fernando	Shannon	Office Specialist	Curriculum	Resignation	4	6/12/2012
Phillips	Jeannette	Health Technician	Mountain View	Resignation	1.5	3/2/2012
Randle	Ronnie	Night Custodian	Lookout Mountain	Resignation	1	3/30/2012
Shelton	Kathleen	KidSpace Program Manager	Community Programs	Retirement-Smartschools	25	6/30/2012
Walter	Tara	Health Technician	Moon Mountain	Resignation from Leave of Absence	5	6/30/2012

**D. PART-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Banks	Tammy	Bus Driver	Transportation	Resignation from Leave of Absence	8	5/30/2012
Cook	Richard	Bus Driver	Transportation	Retirement-Smartschools	7	5/30/2012
Dezember	Tia	Bus Assistant	Transportation	Resignation	5.5	3/16/2012
Dossey	Larry	Bus Driver	Transportation	Resignation	18	3/9/2012
Duarte	Stephanie	Bus Assistant	Transportation	Resignation	1	2/27/2012
Fullen	Mary Claire	Crossing Guard	Shaw Butte	Termination	6 mo.	2/9/2012
Herber	Janice	Bus Assistant	Transportation	Resignation	6	3/16/2012
Jafari Dezfully	Maryam	Special Ed. Assistant	Lookout Mountain	Leave of Absence for remainder of year		4/6/2012
Jeffries	Mary	Food Service Helper	Desert Foothills	Resignation	2	5/30/2012
Little	Tanese	Crossing Guard	Ironwood	Resignation	1 week	3/16/2012
Marchbanks	Andrea	Paraprofessional	Palo Verde	Resignation from Leave of Absence	13	6/30/2012
May	Janice	Bus Driver	Transportation	Resignation from Leave of Absence	8	6/30/2012
Myers	Elizabeth	Bus Assistant	Transportation	Termination	1 mo.	3/14/2012
Strayer	Josh	Bus Driver	Transportation	Resignation	7 mo.	3/16/2012
Taylor	Christina	Crossing Guard	John Jacobs	Termination	3 mo.	3/8/2012
Tubwell	Alicia	Night Custodian	Moon Mountain	Resignation	2	3/19/2012
Villareal	Bianca	Paraprofessional	Roadrunner	Resignation	6 mo.	3/14/2012

**II. EMPLOYMENT****A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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**B. CERTIFIED**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Aguirre	Monica	Speech Pathologist	E	Cholla/Sunnyslope
Benson	Ingrid	Teacher-Language Arts	E	To Be Placed Letter of Intent
Guerra	Mariano	Teacher-Science	E	To Be Placed Letter of Intent
Hayden	Emily	Teacher-Language Arts	E	To Be Placed Letter of Intent
Hill	Tiffany	Teacher-Special Education	E	To Be Placed Letter of Intent

**PERSONNEL ACTION RECOMMENDED**

April 12, 2012

**B. CERTIFIED (continued)**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION	
Kloeppel	Jan	Teacher-Special Education	E	To Be Placed	Letter of Intent
Michel	Aliza	Teacher-Music	E	To Be Placed	Letter of Intent
Phelps	Rachel	Teacher-Special Education	E	To Be Placed	Letter of Intent
Walrod	Carol	Teacher-Language Arts	E	To Be Placed	Letter of Intent

**C. FULL-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Richardson	Marnie	Supervisory Nurse	E	Special Services

**D. PART-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION	
Allen	Richard	Crossing Guard	E	Mountain Sky	
Barraza	Alicia	Crossing Guard	E	Ocotillo	Returning from Leave of Absence
Bartels	Daniel	Bus Driver	E	Transportation	
Berty	Teresa	Health Technician	E	Orangewood	
Brennan	Jody	Food Service Helper	E	Food Service	
Corrales	Marion	Monitor	E	Abraham Lincoln	
Ferrara	Maria	Bus Driver	E	Transportation	
Gover	Rachael	HeadStart Assistant	E	HeadStart	
Olalde Ortiz	Alicia	HeadStart Assistant	E	HeadStart	
Olheiser	Aaron	HeadStart Assistant	E	HeadStart	
Romero	Elvia	Food Service Helper	E	Desert View	
Sutton	Joseph	Crossing Guard	E	Desert Foothills	

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: April 12, 2012 Information  
AGENDA ITEM: \*Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 1st Reading  
INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Dr. Susan J. Cook, Superintendent  
PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

**SUPPORTING DATA**

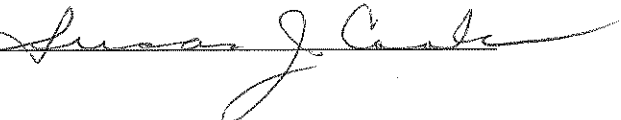
Funding Source: Donations  
Budgeted: N/A

1. Michael Taylor from Boy Scout Troop 124 donated bricks, concrete, and bushes with an approximate value of \$560.00 to be used to build a brick patio by the library for the benefit of students at Abraham Lincoln Traditional School (Eagle Scout project).
2. Kroger (Fry's Food Stores) donated a VIP Shopper's Card commission check in the amount of \$500.00 to be used for the benefit of students at Desert Foothills Junior High School.
3. Feed the Children donated supplies with an approximate value of \$11,231.80 to be used by the Social Services Department for the benefit of students receiving services under the McKinney-Vento Program.
4. Lookout Mountain Parent Teacher Organization (PTO) donated a Toshiba laptop, HP printer and scanner, toner, and Sibelius 7 music notation software with an approximate value of \$1,130.00 to be used by the music department at Lookout Mountain Elementary School.
5. Lookout Mountain Parent Teacher Organization (PTO) donated an Accucut die cut machine, a large alpha die cut set, a small alpha die cut set, and assorted die cuts with an approximate value of \$2,500.00 for the benefit of students and staff at Lookout Mountain Elementary School.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the gifts and donations as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*VII.C.

**\*Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

**April 12, 2012**

**Page 2**

6. Lookout Mountain Parent Teacher Organization (PTO) donated six Avermedia Avervision F30 Flexarm document cameras, six NEC 2600 Lumen projectors, and six Avermedia Avervision F50 document cameras with an approximate value of \$6,708.00 for the benefit of students at Lookout Mountain Elementary School.
7. SPICE (Mountain Sky Parent Organization) donated a check in the amount of \$9,739.25 to pay for stipends for events such as the Jumpstart Program, a seventh grade transition program, for the benefit of students at Mountain Sky Junior High School.
8. Kroger (Fry's Food Stores) donated a VIP Shopper's Card commission check in the amount of \$500.00 to be used for the benefit of students at Mountain View School.
9. Arizona State University (Ira A. Fulton Schools of Engineering) donated a check in the amount of \$900.00 to be used by teachers to supplement and enhance students' math and science learning at Sahuaro Elementary School.
10. Medical Staff of John C. Lincoln Hospital donated a check in the amount of \$2,500.00 to be used for the benefit of students at Sunnyslope School.



WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: April 12, 2012 Information  
AGENDA ITEM: \*Out-of-County/State Field Trip 1st Reading

INITIATED BY: School and Department as Presented SUBMITTED BY: Administrative Services, Curriculum, Accounting and Purchasing Departments

PRESENTER AT GOVERNING BOARD MEETING: Kathryn Schene, MAP Center Teacher

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, IJOA and A.R.S. §15-341

**SUPPORTING DATA**

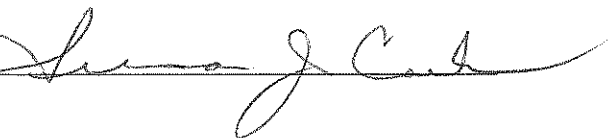
Funding Source: See Attached  
Budgeted: N/A

1. Kathryn Schene, Sahuaro Elementary School, submitted an out-of-county/state field trip request to Kelly Place, Cortez, CO, September 23-27, 2012, for MAP students in grades 4-6, at a cost of \$24,606.00.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the out-of-county/state field trip request as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*VII.D.

## Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item: 4/12/2012

School: Sahuaro	Departure Date: 9/23/2012	Return Date: 9/27/2012
Destination of Field Trip: Kelly Place 14663 Road G Cortez, CO		
# of Student Participants: 40	Grade Level(s): 4-6 Grade	# of Chaperones (1:8): 5
Cell Phone Number of Person Attending Trip: 602-568-7470	# of Additional Chaperones Needed (Over 1:8): 0	
Person Requesting Trip/Contact at Board Meeting: Kathryn Schene	# of Additional Adults - paying their own way: 15	

### Summary of Event/Purpose:

•Chaperones account for two male or two females in each room.

Students will describe the legacy and cultures of prehistoric American Indians by:

- \*understanding how archaeological and anthropological research gives information about prehistoric people.
- \*understanding the development of agriculture with domestication of plants
- \*comparing the distinctive cultures of the Anasazi, the Hohokam and Mogolian, including where they lived, their agriculture, their housing, their decorative arts, and their trade networks
- \*discovering how prehistoric cultures adapted to and changed their environment including irrigation and housing

### Educational Use:

Strand 1: American History

Concept 2: Early Civilizations

Objective: The student will be able to demonstrate an understanding of contributions and achievements of ancient civilizations by:

- \*describing the characteristics of hunting and gathering societies in the Americas. SS06-S1C2-01
- \*describing factors (i.e., farming methods and domestication of animals) that led to the development of cultures and civilizations from hunting and gathering societies. SS06-S1C2-02
- \*describing the cultures of the Mogolian, Anasazi (ancestral Pueblo), and Hohokam:
  - \*location, agriculture, housing, arts, and trade networks
  - \*how these cultures adapted to and altered their environments
 SS06-S1C2-03
- \*discovering how prehistoric cultures adapted to and changed their environment including irrigation and housing.
- \*describing the cultures and contributions of the Mongolian, ancestral Puebloans (Anasazi), and Hohokam (e.g., location, agriculture, housing, arts, trade networks, adaptation and alteration of the environment) SS04-S1C2-02

Itinerary:						
Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
9/23/2012	Sahuaro School, Phoenix, Arizona	6:00 AM	Holiday Inn Express, Cortez, CO	4:00 PM	Coach Bus	970-565-6000
9/23/2012	Holiday Inn Express, Cortez, CO	5:00 PM	Kelly Place, Cortez, CO	6:00 PM	Coach Bus	970-565-3125
9/23/2012	Kelly Place, Cortez, CO	8:30 PM	Holiday Inn Express, Cortez, CO	9:00 PM	Coach Bus	970-565-6000
9/24/2012	Holiday Inn Express, Cortez, CO	8:30 AM	Kelly Place, Cortez, CO	9:00 AM	Coach Bus	970-565-3125
9/24/2012	Kelly Place, Cortez, CO	8:30 PM	Holiday Inn Express, Cortez, CO	9:00 PM	Coach Bus	970-565-6000
9/25/2012	Holiday Inn Express, Cortez, CO	8:30 AM	Kelly Place, Cortez, CO	9:00 AM	Coach Bus	970-565-3125
9/25/2012	Kelly Place, Cortez, CO	8:30 PM	Holiday Inn Express, Cortez, CO	9:00 PM	Coach Bus	970-565-6000
9/26/2012	Holiday Inn Express, Cortez, CO	8:30 AM	Kelly Express, Cortez, CO	9:00 AM	Coach Bus	970-565-3125
9/26/2012	Kelly Place, Cortez, CO	9:00 AM	Mesa Verde National Park	10:00 AM	Coach Bus	970-565-6000
9/26/2012	Mesa Verde National Park	6:00 PM	Kelly Place, Cortez, CO	7:00 PM	Coach Bus	970-565-6000
9/26/2012	Kelly Place, Cortez, CO	8:30 PM	Holiday Inn Express, Cortez, CO	9:00 PM	Coach Bus	970-565-3125
9/27/2012	Holiday Inn Express, Cortez, CO	8:00 AM	Kelly Place, Cortez, CO	9:00 AM	Coach Bus	970-565-6000
9/27/2012	Kelly Place, Cortez, CO	9:00 AM	Sahuaro School, Phoenix, Arizona	7:00 PM	Coach Bus	602-896-6200

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: Yes

Principal Signature:	Dave Anderson	3/27/2012
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### Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

At Sahuaro, I like to give every opportunity for students to go on our field trip. If there is a student who is unable to provide their own funds, there is a scholarship program for those students.

The cost of the adults paying their own way has been removed from the travel agent quote on the cost sheet (\$8,069.00). The extra chaperones are required due to the need to have two male and two female chaperones per room.

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No

If yes, what accommodations are needed:

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: No

If no, how many students are in the grade level? 50

Is this a club or after-school class? No

What are the student eligibility requirements to participate in this trip?

The eligibility requirements for this trip is for all 4th, 5th, and 6th grade students in the MAP Center.

What are the arrangements for students not participating in this trip?

If a student chooses not to go on our field trip, that student will be going to the grade that they are in until the class returns back from the field trip.

#### Chaperones:

Will substitutes be used for certified staff chaperoning the trip? No

If no, what are the arrangements for class coverage?

We usually have two teachers who are staying behind and class coverage is covered by them.

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
Kathryn Schene	Certified	No	Yes
Joanna Underwood	Certified	No	Yes
Parents TBA (3)	Parent	No	Yes
Parents TBA (15) paying own way	Parent	No	Yes

Academic Services Signature:

Natalie McWhorter

3/28/2012

Administrative Services Signature:

Lyn Bailey

4/3/2012

## Out-of-County/State Field Trip Cost Sheet

IMPORTANT - MUST CHECK ONE	
All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.
This is an out-of-state field trip and travel agent quote is attached: Yes	This is an out-of-county field trip and charter bus quote is attached: No  This is an out-of-county field trip using District buses: No
<b>\$ 24,206.00 Travel Agent Quote</b> <b>\$ 0.00 Travel Insurance (optional)</b> <b>\$ 0.00 Substitute      Funding Source:</b> <b>\$ 400.00 Food:          Sack Lunch</b> <b>\$ 0.00 Other:</b> <b>\$ 24,606.00 Total Cost of Trip</b>	<b>\$            Lodging</b> <b>\$            Food</b> <b>\$            Transportation:</b> <b>\$            Registration/Entry Fees</b> <b>\$            Travel Insurance (optional)</b> <b>\$            Other</b> <b>\$            Substitute</b> <b>\$            Total Cost of Trip</b>
<b>Totals are estimates only, based on number of anticipated students/adults and are subject to change.</b>	

**40    # Students Participating**

**# of Chaperones: 5**

**(approved ratio of 1:8 or lower ratio due to special circumstances is included in per student cost)**

**# Additional Adults (paying own way): 15    Payment should be made and deposited to the school's field trip auxiliary account.**

**TOTAL PER STUDENT COST: \$615.15**

**FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply):**

**X - Auxiliary Operations (Fund 525 - fee based)**

**X - Gifts & Donations (Fund 530 - donation based)**

**X - PTA/PTO**

**X - Student Activities (Fund 850 - fundraising based)**

**X - Tax Credit (Fund 526 - donation based)**

<b>Finance Signature</b> This expenditure was reviewed for compliance with designated and/or qualifying funding sources.	Elizabeth Martinez	3/28/2012
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<b>Purchasing Signature</b> This expenditure was reviewed for compliance with applicable procurement laws and regulations.	Howard Kropp	3/27/2012
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**Your 24 Hour Travel Agency Since 1979**

**Miki McNichols**

**Sundance Meetings & Incentives Manager**

22 March 2012

Cortez Colorado Group September 23 – 27, 2012  
Based on 40 Students/20 Adult Chaperones  
Sahuaro Elementary School – Requestor: Kathy Schene

Following is the requested quote for the above-reference group. This quote is based on the number of 40 Students and 20 Chaperones utilizing the following services:

2 - 47 Passenger Motor Coaches departing September 23  
returning September 27, 2012 (gratuity is **not** included) \$ 11,231.00  
(fuel cost adjustment is not guaranteed until 30 days prior to departure and can fluctuate)

4 nights accommodation utilizing 13 Suites \$ 10,244.00  
at either Holiday Inn Express or Best Western Turquoise Inn Suites in Cortez, Colorado

Kelly Place Program  
40 students \$ 10,200.00  
4 Free Chaperones  
16 Additional Chaperones

Transaction Fee based on 60 total passengers \$ 600.00

**Total Cost \$ 32,275.00**

**Approval for signed contracts are due as soon as possible to guarantee availability and pricing quotes**

**Deposit of \$5800.00 is due by 01 Jun 12**

**Rooming list and final payment are due 12 Jul 12**

**\$500.00 penalty applies for cancellation after 01 Jun 12**

**Further penalties may apply for changes/cancellations after 12 Jul 12**

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**Sundance Travel – Corporate Headquarters**  
**215 N. 40<sup>th</sup> Street, Phoenix AZ 85034 602-275-3500 X2122**  
**e-mail: mikim@sundancetvl.com**  
**Visit us on the Internet at Sundancetvl.com**

## **OVERNIGHT CHAPERONE PLAN**

**School:** Sahuaro

**Dates of Trip:** September 23-27, 2012

**Destination:** Kelly Place, Cortez, Colorado

**The chaperone plan for sleeping arrangements on this trip is:**

Example – The students will be sleeping in separate dormitories where a minimum of two male chaperones stay with male students and a minimum of two female chaperones stay with female students. A chaperone will stay near the exit doors to monitor students at all times.

**PER GOVERNING BOARD DIRECTION - Two adult chaperones (male with males; females with females) must be assigned to each room where students will be sleeping.**

The students will be sleeping in separate family type suites with two male chaperones staying with male students and two female chaperones staying with female students.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent            Discussion  
DATE: April 12, 2012            Information  
AGENDA ITEM: \*Out-of-State Travel            1st Reading

INITIATED BY: Maggie Westhoff, Director of Professional Development  
SUBMITTED BY: Maggie Westhoff, Director of Professional Development

PRESENTER AT GOVERNING BOARD MEETING: Maggie Westhoff, Director of Professional Development

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

Funding Source: Title IIA  
Budgeted: Yes

The following out-of-state travel request has been reviewed and is recommended for approval:

1. Mark Stephen Kaiser, Teacher/Principal, Emmaus Lutheran School, to attend the National Leadership Conference, June 24-29, 2012, in Waukesha, WI, at a cost of \$824.00.
2. Dawna Underwood, Elementary Principal, and Cheree Burleson, Elementary Lead Teacher, Northwest Christian School, to attend the Love and Logic Skills for Home/School/Life, June 13-17, 2012, in Denver, CO, at a cost of \$3,270.00.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the Out-of-State Travel request as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*VII.E.



WASHINGTON ELEMENTARY SCHOOL DISTRICT #6  
DATE OF BOARD AGENDA ITEM - April 12, 2012

## OUT-OF-STATE TRAVEL REQUEST FORM

<b>Name of Traveler(s)</b> <i>(as it appears on your driver's license)</i>	<b>Position</b>	<b>School/Department</b>
Mark Stephen Kaiser	Teacher/Principal	Emmaus Lutheran

### CONFERENCE INFORMATION:

CONFERENCE TITLE:	National Leadership Conference
TRAVEL DATES:	June 24-29, 2012
CONFERENCE LOCATION:	Waukesha, WI
SOURCE OF FUNDING: Description:	Title IIA Registration Funds (Funding Source)
<b>Registration Account Code:</b>	<b>140 100 2200 6331 112 0000 \$ 299.00</b>
SOURCE OF FUNDING: Description:	Title IIA Travel Funds (Funding Source)
<b>Travel Account Code:</b>	<b>140 100 2200 6580 112 0000 \$ 525.00</b>
SOURCE OF FUNDING: Description:	Substitute Funds (Funding Source)
<b>Substitute Account Code:</b>	<b>140 100 2200 6129 112 0000 \$ 0.00</b>

**PURPOSE OF TRAVEL:** Mr. Kaiser, Principal/Teacher at Emmaus Lutheran School, will be attending the National Leadership Conference to gain leadership skills to enhance his role as school principal. Mr. Kaiser will select sessions focusing on topics related to leading instructional change, linking assessment to instruction, bullying, curriculum development, and working with parents. Mr. Kaiser will share the information gained with his leadership team and his staff in planning for the 2012-2013 school year.

### MAXIMUM COSTS:

REGISTRATION FEE:	\$ 299.00
MEALS	\$
LODGING:	\$ 327.00
SUBSTITUTES	\$
<b>TRANSPORTATION:</b>	<b>\$ 198.00</b>
AIR	\$
CAR RENTAL/PARKING	\$
BUS/TAXI/SHUTTLE	\$
<b>TOTAL COST:</b>	<b>\$ 824.00</b>

### SIGNATURES

Mark Kaiser  
Supervisor

Supervisor

Maggie Westhoff  
Budget Manager

**COMMENTS:** Per No Child Left Behind, private schools in our area are entitled to Title II funds.

Please Note: Actual costs may occasionally vary from estimated amounts. Therefore, reimbursement for actual costs which exceed estimates, yet do not exceed the maximum reimbursement allowed by statute, will be subject to approval by the Superintendent or designee.

WASHINGTON ELEMENTARY SCHOOL DISTRICT #6  
DATE OF BOARD AGENDA ITEM- April 12, 2012

## OUT-OF-STATE TRAVEL REQUEST FORM

<b>Name of Traveler(s)</b> <i>(as it appears on your driver's license)</i>	<b>Position</b>	<b>School/Department</b>
Dawna Underwood	Elementary Principal	Northwest Christian
Cheree Burleson	Elementary Lead Teacher	Northwest Christian

### CONFERENCE INFORMATION:

CONFERENCE TITLE:	Love and Logic Skills for Home/School/Life
TRAVEL DATES:	June 13-June 17, 2012
CONFERENCE LOCATION:	Denver, Colorado
SOURCE OF FUNDING: Description:	Title IIA Registration Funds (Funding Source)
<b>Registration Account Code:</b>	<b>140 100 2200 6331 101 0000 \$ 790.00</b>
SOURCE OF FUNDING: Description:	Title IIA Travel Funds (Funding Source)
<b>Travel Account Code:</b>	<b>140 100 2200 6580 101 0000 \$ 2,480.00</b>
SOURCE OF FUNDING: Description:	Substitute Funds (Funding Source)
<b>Substitute Account Code:</b>	<b>140 100 2200 6129 101 0000 \$ 40.00</b>

**PURPOSE OF TRAVEL:** The Northwest Christian School Elementary Principal, Dawna Underwood, and the Lead Teacher, Cheree Burleson, will be trained as Love and Logic trainers for the elementary school staff. The goal is to have a systematic and embedded management system for the K - 5 program. This program will be implemented throughout the school year in stages as the teachers learn the philosophy. This program is in line with Northwest Christian School's improvement goals.

### MAXIMUM COSTS:

REGISTRATION FEE:	\$ 790.00
MEALS	\$ 440.00
LODGING:	\$ 1250.00
SUBSTITUTES	\$
<b>TRANSPORTATION:</b>	<b>\$</b>
AIR	\$ 500.00
CAR RENTAL/PARKING	\$ 250.00
BUS/TAXI/SHUTTLE	\$ 40.00
<b>TOTAL COST:</b>	<b>\$ 3,270.00</b>

### SIGNATURES

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Budget Manager

**COMMENTS:** Per No Child Left Behind, private schools in our area are entitled to Title II funds.

Please Note: Actual costs may occasionally vary from estimated amounts. Therefore, reimbursement for actual costs which exceed estimates, yet do not exceed the maximum reimbursement allowed by statute, will be subject to approval by the Superintendent or designee.

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO: Governing Board           X           Action  
 FROM: Dr. Susan J. Cook, Superintendent                            Discussion  
                           Information  
                           1st Reading  
 DATE: April 12, 2012

AGENDA ITEM: \*Acceptance of the Arizona Department of Education 21<sup>st</sup> Century Community Learning Centers/Arizona Diamondbacks Grants in the Amount of \$80,000.00, the Washington Education Foundation Grants in the Amount of \$9,989.90, the National Park Service Grant in the Amount of \$1,050.00, the Grand Canyon Association Grant in the Amount of \$400.00, the Renewal of the First Things First Grant in the Amount of \$150,000.00 and the School Safety Program Grants in the Amount of \$1,141,024.00

INITIATED BY: Dr. Steve Murosky, Director of Academic Support Programs      SUBMITTED BY: Dr. Steve Murosky, Director of Academic Support Programs

PRESENTER AT GOVERNING BOARD MEETING: Dr. Steve Murosky, Director of Academic Support Programs

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: DDA

**SUPPORTING DATA**

Funding Source: Grants  
Budgeted: Yes

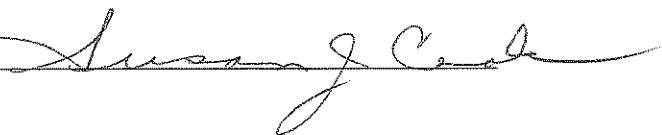
In accordance with Board policy, the Governing Board is advised that the following grants have been received in support of Washington Elementary School District students, parents, and staff.

Funder	Location	Amount	Purpose
Arizona Department of Education 21 <sup>st</sup> Century Community Learning Centers/Arizona Diamondbacks	Alta Vista Elementary (N)	\$10,000.00	Summer STEM Program
Arizona Department of Education 21 <sup>st</sup> Century Community Learning Centers/Arizona Diamondbacks	Chaparral Elementary (N)	\$10,000.00	Summer STEM Program

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the acceptance of the Arizona Department of Education 21<sup>st</sup> Century Community Learning Center/Arizona Diamondbacks grants in the amount of \$80,000.00, the Washington Education Foundation grants in the amount of \$9,989.90, the National Park Service grant in the amount of \$1,050.00, the Grand Canyon Association grant in the amount of \$400.00, the renewal of the First Things First grant in the amount of \$150,000.00 and the School Safety Program grants in the amount of \$1,141,024.00 and authorize the Superintendent to execute all necessary documents.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*VII.F.

**\*Acceptance of the Arizona Department of Education 21<sup>st</sup> Century Community Learning Centers/Arizona Diamondbacks Grants in the Amount of \$80,000.00, the Washington Education Foundation Grants in the Amount of \$9,989.90, the National Park Service Grant in the Amount of \$1,050.00, the Grand Canyon Association Grant in the Amount of \$400.00, the Renewal of the First Things First Grant in the Amount of \$150,000.00 and the School Safety Program Grants in the Amount of \$1,141,024.00**

**April 12, 2012**

**Page 2**

Arizona Department of Education 21 <sup>st</sup> Century Community Learning Centers/Arizona Diamondbacks	Richard E. Miller Elementary (N)	\$10,000.00	Summer STEM Program
Arizona Department of Education 21 <sup>st</sup> Century Community Learning Centers/Arizona Diamondbacks	Cholla Middle School (N)	\$10,000.00	Summer STEM Program
Arizona Department of Education 21 <sup>st</sup> Century Community Learning Centers/Arizona Diamondbacks	Maryland School (N)	\$10,000.00	Summer STEM Program
Arizona Department of Education 21 <sup>st</sup> Century Community Learning Centers/Arizona Diamondbacks	Mountain View School (N)	\$10,000.00	Summer STEM Program
Arizona Department of Education 21 <sup>st</sup> Century Community Learning Centers/Arizona Diamondbacks	Orangewood School (N)	\$10,000.00	Summer STEM Program
Arizona Department of Education 21 <sup>st</sup> Century Community Learning Centers/Arizona Diamondbacks	Washington Elementary (N)	\$10,000.00	Summer STEM Program
Washington Education Foundation	Academic Support Programs (N)	\$500.00	After School Academy Excellence Awards
Washington Education Foundation	Cholla Middle School (N)	\$500.00	Camp Pinerock Trip
Washington Education Foundation	Cholla Middle School (N)	\$500.00	Camp Pinerock Trip
Washington Education Foundation	Desert View Elementary (N)	\$500.00	Look At Me! Who Can I Be!
Washington Education Foundation	Lakeview Elementary (N)	\$500.00	Project Exploration
Washington Education Foundation	Lakeview Elementary (N)	\$500.00	Project Exploration
Washington Education Foundation	Lakeview Elementary (N)	\$500.00	Project Exploration

**\*Acceptance of the Arizona Department of Education 21<sup>st</sup> Century Community Learning Centers/Arizona Diamondbacks Grants in the Amount of \$80,000.00, the Washington Education Foundation Grants in the Amount of \$9,989.90, the National Park Service Grant in the Amount of \$1,050.00, the Grand Canyon Association Grant in the Amount of \$400.00, the Renewal of the First Things First Grant in the Amount of \$150,000.00 and the School Safety Program Grants in the Amount of \$1,141,024.00**

**April 12, 2012**

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Washington Education Foundation	Mountain Sky Junior High (N)	\$367.23	Picture this...INCREASED STUDENT ACHIEVEMENT
Washington Education Foundation	Mountain Sky Junior High (N)	\$367.23	Picture this...INCREASED STUDENT ACHIEVEMENT
Washington Education Foundation	Mountain Sky Junior High (N)	\$500.00	Jump Start- A Transitional Program to Middle School
Washington Education Foundation	Mountain Sky Junior High (N)	\$500.00	Jump Start- A Transitional Program to Middle School
Washington Education Foundation	Mountain View School (N)	\$500.00	Look At Me! Who Can I Be!
Washington Education Foundation	Ocotillo Elementary (N)	\$500.00	OC Serendipity Reception
Washington Education Foundation	Roadrunner Elementary (N)	\$461.84	Perfect Parent Involvement
Washington Education Foundation	Roadrunner Elementary (N)	\$300.00	Thinking Outside the Box with Brain Boxes
Washington Education Foundation	Royal Palm Middle School (N)	\$500.00	High Ropes...High Expectations for Royal Palm
Washington Education Foundation	Royal Palm Middle School (N)	\$500.00	High Ropes...High Expectations for Royal Palm
Washington Education Foundation	Sunnyslope School (N)	\$500.00	Time to Get Series-ous
Washington Education Foundation	Sunnyslope School (N)	\$500.00	Time to Get Series-ous
Washington Education Foundation	Sunnyslope School (N)	\$496.80	Calling All Staff
Washington Education Foundation	Sunnyslope School (N)	\$496.80	Calling All Staff
National Park Service	Mountain View School (N)	\$1,050.00	Field Trip
Grand Canyon Association	Sunnyslope School (N)	\$400.00	Field Trip
First Things First	Washington Elementary (R)	\$150,000.00	Washington Resource Information Center

**\*Acceptance of the Arizona Department of Education 21<sup>st</sup> Century Community Learning Centers/Arizona Diamondbacks Grants in the Amount of \$80,000.00, the Washington Education Foundation Grants in the Amount of \$9,989.90, the National Park Service Grant in the Amount of \$1,050.00, the Grand Canyon Association Grant in the Amount of \$400.00, the Renewal of the First Things First Grant in the Amount of \$150,000.00 and the School Safety Program Grants in the Amount of \$1,141,024.00**

**April 12, 2012**

**Page 4**

School Safety Program	Cholla Middle School (R)	\$164,226.00	School Resource Officer
School Safety Program	Desert Foothills Junior High School (R)	\$155,668.00	School Probation Officer
School Safety Program	Mountain Sky Junior High School (R)	\$164,226.00	School Resource Officer
School Safety Program	Mountain View School (R)	\$164,226.00	School Resource Officer
School Safety Program	Palo Verde Middle School (R)	\$164,226.00	School Resource Officer
School Safety Program	Royal Palm Middle School (R)	\$164,226.00	School Resource Officer
School Safety Program	Washington Elementary (R)	\$164,226.00	School Resource Officer

(N) New (N)\* New application for an existing grant (R) Renewal

# WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board           X           Action  
 FROM: Dr. Susan J. Cook, Superintendent                                  Discussion  
 DATE: April 12, 2012                                  Information  
                                 1st Reading

AGENDA ITEM: \*Submission of the Arizona Department of Education 21<sup>st</sup> Century Community Learning Center Grants on Behalf of the District in the Amount of \$3,570,000.00

INITIATED BY: Kathleen McKeever, ADMINISTRATOR OF ACADEMIC SUPPORT PROGRAMS  
 SUBMITTED BY: Dr. Steve Murosky, Director of Academic Support Programs

PRESENTER AT GOVERNING BOARD MEETING: Dr. Steve Murosky, Director of Academic Support Programs

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: DDA

## SUPPORTING DATA

Funding Source: Grants  
 Budgeted: Yes

In accordance with Board policy DDA, the District may submit proposals to private foundations and other sources of financial aid for subsidizing such activities as innovative projects, feasibility studies, long-range planning, research and development, or other educational needs. The 21<sup>st</sup> Century Community Learning Center grant provides resources for after-school programs including academic interventions and enrichment classes for our students and their parents. These grants, if received, would provide after-school program funding to these seven schools and bring the Washington Elementary School District total number of 21<sup>st</sup> Century Community Learning Centers to 30 schools in the 2012-2013 school year. If grants are awarded, they are subject to Governing Board approval prior to acceptance.

Amount	Location	Funder	Purpose
\$510,000.00	Desert View Elementary	Arizona Department of Education	21 <sup>st</sup> Century Community Learning Center
\$510,000.00	Ironwood Elementary	Arizona Department of Education	21 <sup>st</sup> Century Community Learning Center
\$510,000.00	Moon Mountain Elementary	Arizona Department of Education	21 <sup>st</sup> Century Community Learning Center
\$510,000.00	Mountain Sky Junior High	Arizona Department of Education	21 <sup>st</sup> Century Community Learning Center

## SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the submission of the Arizona Department of Education 21<sup>st</sup> Century Community Learning Center grants on behalf of the District in the amount of \$3,570,000.00 and authorize the Superintendent to sign all necessary documents.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*VII.G.

**\*Submission of the Arizona Department of Education 21<sup>st</sup> Century Community Learning Center Grants on Behalf of the District in the Amount of \$3,570,000.00**

**April 12, 2012**

**Page 2**

\$510,000.00	Manzanita Elementary	Arizona Department of Education	21 <sup>st</sup> Century Community Learning Center
\$510,000.00	Sahuaro Elementary	Arizona Department of Education	21 <sup>st</sup> Century Community Learning Center
\$510,000.00	Sweetwater School	Arizona Department of Education	21 <sup>st</sup> Century Community Learning Center



WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: April 12, 2012 Information  
AGENDA ITEM: \*Issue RFP No. 11.034 for Specified Services – Educationally Related Mental Health Services  
INITIATED BY: Howard Kropp, Director of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services  
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DJE and ARS 15-213

**SUPPORTING DATA**

Funding Source: Various  
Budgeted: Yes

The purpose of this request for proposal is to enter into a contract with vendor(s) to provide Educationally Related Mental Health Services for our special needs and general student populations for the Special Services Department. These services have been provided under written and/or verbal quotes.

It is not practical or advantageous to procure these services through a competitive sealed bidding process because the District will need to apply subjective criterion to determine the vendor(s) who can provide the most inclusive and quality services for the District.

A multi-term contract is recommended for this procurement. In accordance with School District Procurement Rules R7-2-1093, it is determined that:


1. The estimated requirements cover the period of the contract and are reasonable and continuing.
2. The use of the subsequent multi-term contracts will serve the best interest of the school district by encouraging effective competition or otherwise promoting economies of scale in school district procurement.
3. If monies are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be canceled and the contractor may only be reimbursed for the reasonable value of any nonrecurring costs incurred but not amortized in the price of the materials or services delivered under the contract or which are otherwise not recoverable. The cost of cancellation may be paid from any appropriations available for such purposes.

A copy of the solicitation will be available for review in the Purchasing Department.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the issuance of RFP No. 11.034 for Educationally Related Mental Health Services.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*VII.H.

# WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action

FROM: Dr. Susan J. Cook, Superintendent Discussion

DATE: April 12, 2012 Information

AGENDA ITEM: \*Award of Contract – RFP No. 11.020, On-line Resources to Support Social Studies to ProQuest in an Amount Not to Exceed \$9,200.00 1st Reading

INITIATED BY: Howard Kropp, Director of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

## SUPPORTING DATA

Funding Source: M&O  
Budgeted: Yes

On January 26, 2012, the Governing Board approved the issuance of RFP No. 11.020. On March 5, 2012, the District issued RFP No. 11.020, On-line Resources to Support Social Studies. The purpose of this RFP is to obtain a qualified firm or individual to provide the student and parent populations of the District with an on-line resource to support social studies through our Curriculum and Communication Services Departments.

Eighty Four (84) vendors were notified of the Proposal. Two (2) responsive, responsible proposals were received and opened on March 27, 2012. Angela Perrone, Language and Cultural Programs Coordinator, Ynes Garcia, Senior Translator, and Larry Larson, Contract Manager, evaluated the proposals and recommend ProQuest for award in an amount not to exceed \$9,200.00 per annual renewal. In 2011-2012, \$8,800.00 was encumbered for this product. No school or department can spend more than is budgeted without prior approval from the Finance Department.

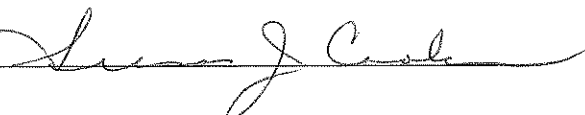
The award of this solicitation will result in a one (1) year contract beginning July 1, 2012, with the option to renew for four (4) additional years or portion thereof. Included is a provision for cancellation by the District with thirty (30) days prior written notice. Funding for this expenditure is included in the individual department's 2012-2013 M&O budget and will be purchased on an as-needed basis.

A copy of the solicitation is available for review in the Purchasing Department.

## SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board award a contract regarding RFP No. 11.020, On-line Resources to Support Social Studies, to ProQuest in an amount not to exceed \$9,200.00.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*VII.I

**\*Award of Contract – RFP No. 11.020, On-line Resources to Support Social Studies to ProQuest in an Amount Not to Exceed \$9,200.00**  
**April 12, 2012**  
**Page 2**

Scoring Matrix: Grand Total Possible Points Available = 3000

Submitting Vendor	Grand Total Points Awarded
ProQuest	2676
Scholastic, Inc	1418

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: April 12, 2012 Information  
AGENDA ITEM: \*Extension and Renewal of Annual Contracts for Specified Goods and Services 1st Reading  
INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services  
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DJE and ARS 15-213

**SUPPORTING DATA**

Funding Source: Various  
Budgeted: Yes

Attached is information for the contracts that have been previously awarded by the Governing Board. These contracts will soon be expiring. Because performance under these contracts has been satisfactory, extension of these contracts is recommended. No school or department can spend more than is budgeted without prior approval from the Finance Department.

The estimated requirements cover the period of the contract and are reasonable and continuing. A multi-term contract encourages effective competition and promotes economies in school district procurement.

The 2011-2012 proposed budget capacity is provided on the attached list.

A copy of the contract is available for review in the Purchasing Department.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the annual contracts extension and renewal for specified goods and services as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*VII.J.

2011-2012 M&O budget capacity for Finance Department is \$64,440.00

Contract Title:	08.036, Audit Services
Vendor(s):	Larson Allen, LLP
Board Approval:	March 12, 2009
Proposed Extention:	Third
Renewal Options Remaining:	One
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$52,570.00

Not all grants have been submitted or approved at this time. These are recurring items budgeted for each year.

Contract Title:	07.037, Math Intervention Software Program
Vendor(s):	Houghton Mifflin Harcourt
Board Approval:	April 10, 2008
Proposed Extention:	Fourth and Final
Renewal Options Remaining:	None
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$303,127.86

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: April 12, 2012 Information  
AGENDA ITEM: \*Annual Intergovernmental Cooperative Purchase Agreements with the Greater Phoenix 1st Reading  
Purchasing Consortium of Schools (GPPCS)  
INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services  
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

Funding Source: Various  
Budgeted: Yes

The Purchasing Department is recommending authorization to utilize the contracts presented for anticipated purchases in excess of the bidding threshold. No school or department can spend more than is budgeted without prior approval from the Finance Department. Schools and departments budget for goods or services without a particular vendor in mind.

Presented is a list of Intergovernmental Cooperative Purchase Agreements related to the Purchasing Department previously awarded by the Governing Board.

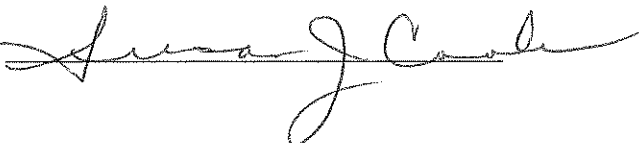
A.R.S. 11-952 and A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental procurements. A school district may either, participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any materials, services, or construction with one or more public procurement units in accordance with an agreement entered into between the participants. By participating in a cooperative purchase, public entities that bid common items/services can obtain economy of scale pricing and best value and reduce administrative duplication of cost and effort for all participating public entities.

Copies of the contracts are available for review in the Purchasing Department. The Purchasing Department follows a process to perform due diligence on every cooperative contract prior to making a recommendation for award.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the Intergovernmental Cooperative Purchase Agreements and contract purchases with the Greater Phoenix Purchasing Consortium of Schools (GPPCS).

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*VII.K.

**GPPCS CONTRACT**

**2011-2012 budget capacity for Maintenance Services - \$654,810.81**

<b>Contract Title:</b>	<b>Maintenance and Operations Supplies and Equipment</b>
<b>Vendor(s):</b>	
Accredited Lock Supply Co.	Marks Plumbing Parts
Action Entrances	Phoenix Electric Motors
American Refrigeration Supplies	Piedmont Plastics
Appliance Parts Company	Pittsburg Paints
Brown's Partsmaster	Plumbmaster
Canyon Paint	Quality Equipment and Spray
Crescent Electric Supply	RE Michel Company
Essco Wholesale Electric	Refrigeration Supply Distributor
Farnsworth Wholesale Company	Ramonoski Glass and Mirror Co.
Fimco Industries	SAN Plumbing Supply
Frazee Paint	Security Plus
Graybar Electric Company	Sherwin Williams
Helena Chemical Company	Southwest Steel Sales
Horizon	Superior Hardwoods
Independent Electric Supply	Sun Door and Trim
Interline Brands dba Sexauer	True View Windows and Glass Block
Intermountain Lock Security and Supplies	United Refrigeration
John Deere Landscape	Valley ACE Hardware
Kaman Industries	Vern Lewis Welding Supply
<b>Contract Issuer:</b>	Contract issued through Phoenix Union #1-1211
<b>Estimated 2012-2013 Expenditures:</b>	To be used on an as-needed basis
<b>Department/School Funding:</b>	Maintenance/M&O
<b>Expended to date 2011-2012:</b>	New Contract to WESD

**Budget for these funding sources is determined as monies are deposited**

<b>Contract Title:</b>	<b>Clothing and Apparel</b>
<b>Vendor(s):</b>	
Sunvalco Athletic	Game Face Athletics
Lids Team Sports	Universal Athletics
Phoenix Wholesale Printing	
<b>Contract Issuer:</b>	Contract issued through Agua Fria #110922
<b>Estimated 2012-2013 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Funding sources may include Tax Credit, Auxiliary, and Student Activity.
<b>Expended to date 2011-2012:</b>	New Contract to WESD

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: April 12, 2012 Information  
AGENDA ITEM: \*Acceptance of E-rate Funds 1st Reading  
INITIATED BY: Chris Lieurance, Director of MIS INITIATED BY: Chris Lieurance, Director of MIS  
PRESENTER AT GOVERNING BOARD MEETING: Chris Lieurance, Director of MIS  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

Funding Source: E-rate  
Budgeted: Yes

E-rate is a federal program that provides funding to schools and libraries from a telecommunication tax. The program is administered by the Universal Service Administration Company (USAC). Each school year, school districts may apply for E-rate funding to help pay for technology costs. Each school is allowed a discount percentage based on the free and reduced lunch program. Districts may apply for funding of applicable items and services and request that the E-rate program pay that discount percentage each year. The funding received by the Washington Elementary School District (WESD) benefits the entire District, including the Administrative Center and the Service Center.

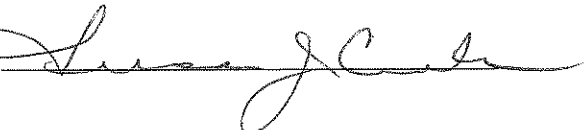
Last year, E-rate applications were submitted for applicable items totaling \$970,207.13. Those applications were approved and funded by the USAC; the funds were accepted by the Governing Board on February 24, 2011.

This fiscal year, WESD submitted two applications for funding. The first application included District-wide funding requests for Internet connections, telephone and long distance service, data line lease and Verizon wireless service. That application has been approved by the USAC, and WESD has been awarded \$783,684.03 which is 85% of the cost of applicable items to the District. The approved application represents the first tier of funding priorities by USAC. The E-rate program will fund the top priority and as much of the second priority requests as possible, starting with those districts with the highest percentages of students receiving free and reduced lunch. The District is awaiting notification regarding the second E-rate application that was submitted, as that application is still being processed by the USAC.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board accept the E-rate funds in the amount of \$783,684.03 to be used District-wide for Internet connections, telephone and long distance service, data line lease, and Verizon wireless service.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*VII.L.





Schools and Libraries Division

**FUNDING COMMITMENT DECISION LETTER**  
(Funding Year 2011: 07/01/2011 - 06/30/2012)

October 18, 2011

Chris Lieurance  
WASHINGTON SCHOOL DISTRICT 6  
4650 W SWEETWATER AVE  
GLENDALE, AZ 85304

Re: Form 471 Application Number: 812614  
Billed Entity Number (BEN): 142907  
Billed Entity FCC RN: 0011549987  
Applicant's Form Identifier: District Aggregate

Thank you for your Funding Year 2011 application for Universal Service Support and for any assistance you provided throughout our review. The current status of the funding request(s) in the Form 471 application cited above and featured in the Funding Commitment Report(s) (Report) at the end of this letter is as follows.

- The amount, \$783,684.03 is "Approved."
- The amount, \$20,083.19 is "Cancelled."

Please refer to the Report following this letter for specific funding request decisions and explanations. The Universal Service Administrative Company (USAC) is also sending this information to your service provider(s) so preparations can begin for implementing your approved discount(s) after you file FCC Form 486, Receipt of Service Confirmation Form. A guide that provides a definition for each line of the Report is available in the Reference Area of our website.

**NEXT STEPS**

- Work with your service provider to determine if you will receive discounted bills or if you will request reimbursement from USAC after paying your bills in full
- Review technology planning approval requirements
- Review CIPA requirements
- File Form 486
- Invoice USAC using the Form 474 (service provider) or Form 472 (Billed Entity applicant) - as products and services are being delivered and billed

**TO APPEAL THIS DECISION:**

You have the option of filing an appeal with the SLD or directly with the Federal Communications Commission (FCC).

If you wish to appeal a decision in this letter to USAC, your appeal must be received by USAC or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and (if available) email address for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Include the following to identify the letter and the decision you are appealing:
  - Appellant name,
  - Applicant name and service provider name, if different from appellant,
  - Applicant BEN and Service Provider Identification Number (SPIN),
  - Form 471 Application Number 812614 as assigned by USAC,
  - "Funding Commitment Decision Letter for Funding Year 2011," AND

Schools and Libraries Division - Correspondence Unit  
30 Lanidex Plaza West, PO Box 685, Parsippany, NJ 07054-0685  
Visit us online at: [www.usac.org/sl](http://www.usac.org/sl)

- The exact text or the decision that you are appealing.
- 3. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep a copy of your entire appeal, including any correspondence and documentation.
- 4. If you are the applicant, please provide a copy of your appeal to the service provider(s) affected by USAC's decision. If you are the service provider, please provide a copy of your appeal to the applicant(s) affected by USAC's decision.
- 5. Provide an authorized signature on your letter of appeal.

To submit your appeal to USAC by email, email your appeal to [appeals@sl.universalservice.org](mailto:appeals@sl.universalservice.org). USAC will automatically reply to incoming emails to confirm receipt.

To submit your appeal to USAC by fax, fax your appeal to (973) 599-6542.

To submit your appeal to USAC on paper, send your appeal to:

Letter of Appeal  
 Schools and Libraries Division - Correspondence Unit  
 30 Lanidex Plaza West  
 PO Box 685  
 Parsippany, NJ 07054-0685

If you wish to appeal a decision in this letter to the FCC, you should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received by the FCC or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. We strongly recommend that you use the electronic filing options described in the "Appeals Procedure" posted in the Reference Area of our website. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554.

#### OBLIGATION TO PAY NON-DISCOUNT PORTION

Applicants are required to pay the non-discount portion of the cost of the products and/or services to their service provider(s). Service providers are required to bill applicants for the non-discount portion. The FCC stated that requiring applicants to pay their share ensures efficiency and accountability in the program. If USAC is being billed via the FCC Form 474, the service provider must bill the applicant at the same time it bills USAC. If USAC is being billed via the FCC Form 472, the applicant pays the service provider in full (the non-discount plus discount portion) and then seeks reimbursement from USAC. If you are using a trade-in as part of your non-discount portion, please refer to our website for more information.

#### NOTICE ON RULES AND FUNDS AVAILABILITY

Applicants' receipt of funding commitments is contingent on their compliance with all statutory, regulatory, and procedural requirements of the Schools and Libraries Program. Applicants who have received funding commitments continue to be subject to audits and other reviews that USAC and/or the FCC may undertake periodically to assure that funds that have been committed are being used in accordance with all such requirements. USAC may be required to reduce or cancel funding commitments that were not issued in accordance with such requirements, whether due to action or inaction, including but not limited to that by USAC, the applicant, or the service provider. USAC, and other appropriate authorities (including but not limited to the FCC), may pursue enforcement actions and other means of recourse to collect improperly disbursed funds. The timing of payment of invoices may also be affected by the availability of funds based on the amount of funds collected from contributing telecommunications companies.

Schools and Libraries Division  
 Universal Service Administrative Company

FUNDING COMMITMENT REPORT  
Billed Entity Name: WASHINGTON SCHOOL DISTRICT 6  
BEN: 142907  
Funding Year: 2011

Comment on RAL corrections: The discount percentage for SHAW BUTTE ELEMENTARY SCHOOL was increased based on the requested discount percentage on Form 471 application 813062 which was filed by WASHINGTON SCHOOL DISTRICT 6. This action increased the shared discount for Form 471 application.

Form 471 Application Number: 812614  
Funding Request Number: 2207828  
Funding Status: Funded  
Category of Service: Telecommunications Service  
Form 470 Application Number: 119850000824906  
SPIN: 143014467  
Service Provider Name: Cox Arizona Telcom, LLC  
Contract Number: ADSP010  
Billing Account Number: (602)347-2697  
Multiple Billing Account Numbers: N  
Service Start Date: 07/01/2011  
Service End Date: N/A  
Contract Award Date: 09/24/2010  
Contract Expiration Date: 06/30/2014  
Shared Worksheet Number: 1361543  
Number of Months Recurring Service Provided in Funding Year: 12  
Annual Pre-discount Amount for Eligible Recurring Charges: \$77,481.84  
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00  
Pre-discount Amount: \$77,481.84  
Discount Percentage Approved by the USAC: 84%  
Funding Commitment Decision: \$65,084.75 - FRN approved; modified by SLD  
Funding Commitment Decision Explanation: MR1: The discount percentage requested for Shaw Butte Elementary School was increased based on the requested discount in Form 471 application 813062 which was filed by Washington School District 6. <><><><><>  
MR2: The Contract Award Date was changed from 09/22/2010 to 09/24/2010 to agree with the documentation provided during the review of the Form 471. <><><><><> MR3: The Contract End Date was changed from 06/30/2013 to 06/30/2014 to agree with the documentation provided during the review of the Form 471. <><><><><> MR4: The FRN was modified from \$4761.82 monthly to \$6456.82 monthly to agree with the applicant documentation.  
FCDL Date: 10/18/2011  
Wave Number: 018  
Last Allowable Date for Delivery and Installation for Non-Recurring Services: 09/30/2012  
Consultant Name:  
Consultant Number (CRN):  
Consultant Employer:

FUNDING COMMITMENT REPORT  
Billed Entity Name: WASHINGTON SCHOOL DISTRICT 6  
BEN: 142907  
Funding Year: 2011

Comment on RAL corrections: The discount percentage for SHAW BUTTE ELEMENTARY SCHOOL was increased based on the requested discount percentage on Form 471 application 813062 which was filed by WASHINGTON SCHOOL DISTRICT 6. This action increased the shared discount for Form 471 application.

Form 471 Application Number: 812614  
Funding Request Number: 2207854  
Funding Status: Funded  
Category of Service: Internet Access  
Form 470 Application Number: 119850000824906  
SPIN: 143010905  
Service Provider Name: CoxCom, Inc. dba Cox Communications Phoenix  
Contract Number: ADSP010  
Billing Account Number: (602)347-2697  
Multiple Billing Account Numbers: N  
Service Start Date: 07/01/2011  
Service End Date: N/A  
Contract Award Date: 09/24/2010  
Contract Expiration Date: 06/30/2014  
Shared Worksheet Number: 1361543  
Number of Months Recurring Service Provided in Funding Year: 12  
Annual Pre-discount Amount for Eligible Recurring Charges: \$41,280.00  
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00  
Pre-discount Amount: \$41,280.00  
Discount Percentage Approved by the USAC: 84%  
Funding Commitment Decision: \$34,675.20 - FRN approved; modified by SLD  
Funding Commitment Decision Explanation: MR1: The discount percentage requested for Shaw Butte Elementary School was increased based on the requested discount in Form 471 application 813062 which was filed by Washington School District 6. <><><><><>  
MR2: The Contract Award Date was changed from 09/22/2010 to 09/24/2010 to agree with the documentation provided during the review of the Form 471. <><><><><>  
MR3: The Contract End Date was changed from 06/30/2013 to 06/30/2014 to agree with the documentation provided during the review of the Form 471.  
FCDL Date: 10/18/2011  
Wave Number: 018  
Last Allowable Date for Delivery and Installation for Non-Recurring Services: 09/30/2012  
Consultant Name:  
Consultant Number (CRN):  
Consultant Employer:

FUNDING COMMITMENT REPORT  
Billed Entity Name: WASHINGTON SCHOOL DISTRICT 6  
BEN: 142907  
Funding Year: 2011

Comment on RAL corrections: The discount percentage for SHAW BUTTE ELEMENTARY SCHOOL was increased based on the requested discount percentage on Form 471 application 813062 which was filed by WASHINGTON SCHOOL DISTRICT 6. This action increased the shared discount for Form 471 application.

Form 471 Application Number: 812614  
Funding Request Number: 2207880  
Funding Status: Funded  
Category of Service: Telecommunications Service  
Form 470 Application Number: 119850000824906  
SPIN: 143014467  
Service Provider Name: Cox Arizona Telcom, LLC  
Contract Number: ADSP010  
Billing Account Number: (602)347-2697  
Multiple Billing Account Numbers: N  
Service Start Date: 07/01/2011  
Service End Date: N/A  
Contract Award Date: 09/24/2010  
Contract Expiration Date: 06/30/2014  
Shared Worksheet Number: 1361543  
Number of Months Recurring Service Provided in Funding Year: 12  
Annual Pre-discount Amount for Eligible Recurring Charges: \$39,017.28  
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00  
Pre-discount Amount: \$39,017.28  
Discount Percentage Approved by the USAC: 84%  
Funding Commitment Decision: \$32,774.52 - FRN approved; modified by SLD  
Funding Commitment Decision Explanation: MR1: The discount percentage requested for Shaw Butte Elementary School was increased based on the requested discount in Form 471 application 813062 which was filed by Washington School District 6. <><><><><>  
MR2: The Contract Award Date was changed from 09/22/2010 to 09/24/2010 to agree with the documentation provided during the review of the Form 471. <><><><><>  
MR3: The Contract End Date was changed from 06/30/2013 to 06/30/2014 to agree with the documentation provided during the review of the Form 471. <><><><><>  
MR4: The FRN was modified from \$2032.80 monthly to \$3251.44 monthly to agree with the applicant documentation.  
FCDL Date: 10/18/2011  
Wave Number: 018  
Last Allowable Date for Delivery and Installation for Non-Recurring Services: 09/30/2012  
Consultant Name:  
Consultant Number (CRN):  
Consultant Employer:

FUNDING COMMITMENT REPORT  
Billed Entity Name: WASHINGTON SCHOOL DISTRICT 6  
BEN: 142907  
Funding Year: 2011

Comment on RAL corrections: The discount percentage for SHAW BUTTE ELEMENTARY SCHOOL was increased based on the requested discount percentage on Form 471 application 813062 which was filed by WASHINGTON SCHOOL DISTRICT 6. This action increased the shared discount for Form 471 application.

Form 471 Application Number: 812614  
Funding Request Number: 2207896  
Funding Status: Funded  
Category of Service: Telecommunications Service  
Form 470 Application Number: 119850000824906  
SPIN: 143014467  
Service Provider Name: Cox Arizona Telcom, LLC  
Contract Number: ADSP010  
Billing Account Number: (602)347-2697  
Multiple Billing Account Numbers: N  
Service Start Date: 07/01/2011  
Service End Date: N/A  
Contract Award Date: 09/24/2010  
Contract Expiration Date: 06/30/2014  
Shared Worksheet Number: 1361543  
Number of Months Recurring Service Provided in Funding Year: 12  
Annual Pre-discount Amount for Eligible Recurring Charges: \$691,853.52  
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00  
Pre-discount Amount: \$691,853.52  
Discount Percentage Approved by the USAC: 84%  
Funding Commitment Decision: \$581,156.96 - FRN approved; modified by SLD  
Funding Commitment Decision Explanation: MR1: The discount percentage requested for Shaw Butte Elementary School was increased based on the requested discount in Form 471 application 813062 which was filed by Washington School District 6. <><><><><>  
MR2: The Contract Award Date was changed from 09/22/2010 to 09/24/2010 to agree with the documentation provided during the review of the Form 471. <><><><><>  
MR3: The Contract End Date was changed from 06/30/2013 to 06/30/2014 to agree with the documentation provided during the review of the Form 471. <><><><><>  
MR4: The FRN was modified from \$52894.00 monthly to \$57654.46 monthly to agree with the applicant documentation.

FCDL Date: 10/18/2011  
Wave Number: 018  
Last Allowable Date for Delivery and Installation for Non-Recurring Services: 09/30/2012  
Consultant Name:  
Consultant Number (CRN):  
Consultant Employer:

FUNDING COMMITMENT REPORT  
Billed Entity Name: WASHINGTON SCHOOL DISTRICT 6  
BEN: 142907  
Funding Year: 2011



Comment on RAL corrections: The discount percentage for SHAW BUTTE ELEMENTARY SCHOOL was increased based on the requested discount percentage on Form 471 application 813062 which was filed by WASHINGTON SCHOOL DISTRICT 6. This action increased the shared discount for Form 471 application.

Form 471 Application Number: 812614  
Funding Request Number: 2207955  
Funding Status: Funded  
Category of Service: Telecommunications Service  
Form 470 Application Number: 175970000583158  
SPIN: 143000677  
Service Provider Name: Verizon Wireless  
Contract Number: EPS070070-1-A2  
Billing Account Number: (602)347-2697  
Multiple Billing Account Numbers: N  
Service Start Date: 07/01/2011  
Service End Date: N/A  
Contract Award Date: 01/01/2007  
Contract Expiration Date: 06/30/2012  
Shared Worksheet Number: 1361543  
Number of Months Recurring Service Provided in Funding Year: 12  
Annual Pre-discount Amount for Eligible Recurring Charges: \$83,324.52  
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00  
Pre-discount Amount: \$83,324.52  
Discount Percentage Approved by the USAC: 84%  
Funding Commitment Decision: \$69,992.60 - ERN approved; modified by SLD  
Funding Commitment Decision Explanation: MR1: The discount percentage requested for Shaw Butte Elementary School was increased based on the requested discount in Form 471 application 813062 which was filed by Washington School District 6.  
FCDL Date: 10/18/2011  
Wave Number: 018  
Last Allowable Date for Delivery and Installation for Non-Recurring Services: 09/30/2012  
Consultant Name:  
Consultant Number (CRN):  
Consultant Employer:

FUNDING COMMITMENT REPORT  
Billed Entity Name: WASHINGTON SCHOOL DISTRICT 6  
BEN: 142907  
Funding Year: 2011

Comment on RAL corrections: The discount percentage for SHAW BUTTE ELEMENTARY SCHOOL was increased based on the requested discount percentage on Form 471 application 813062 which was filed by WASHINGTON SCHOOL DISTRICT 6. This action increased the shared discount for Form 471 application.

Form 471 Application Number: 812614  
Funding Request Number: 2207991  
Funding Status: Not Funded  
Category of Service: Telecommunications Service  
Form 470 Application Number: 175970000583158  
SPIN: 143006742  
Service Provider Name: Sprint Spectrum, L.P.  
Contract Number: EPS070070  
Billing Account Number: (602)347-2697  
Multiple Billing Account Numbers: N  
Service Start Date: 07/01/2011  
Service End Date: N/A  
Contract Award Date: 01/01/2007  
Contract Expiration Date: 06/30/2012  
Shared Worksheet Number: 1361543  
Number of Months Recurring Service Provided in Funding Year: 12  
Annual Pre-discount Amount for Eligible Recurring Charges: \$23,908.56  
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00  
Pre-discount Amount: \$23,908.56  
Discount Percentage Approved by the USAC: 84%  
Funding Commitment Decision: \$0.00 - Applicant request  
Funding Commitment Decision Explanation: ERN canceled in consultation with the applicant.

FCDL Date: 10/18/2011  
Wave Number: 018  
Last Allowable Date for Delivery and Installation for Non-Recurring Services: 09/30/2012  
Consultant Name:  
Consultant Number (CRN):  
Consultant Employer:



WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
X Discussion  
Information  
1st Reading

FROM: Dr. Susan J. Cook, Superintendent

DATE: April 12, 2012

AGENDA ITEM: Intent to Grant a Public Utility Easement to Southwest Gas Company

INITIATED BY: David Schmidt, Orcutt Winslow Partnership SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

Funding Source: N/A  
Budgeted: N/A

On January 26, 2012 the Governing Board approved the submittal of a request to file and record Lookout Mountain Elementary School as a single plat of land. The Governing Board also approved the submittal of a request to the City of Phoenix to abandon the current 55 foot right of way easement and to replace it with a 30 foot right of way easement along Coral Gables Drive. If we had left the 55 foot right of way easement, it would have greatly limited the planned site improvements since the owner cannot build within this right of way easement. The recommended easement provides for more flexibility on the construction site.

During the process to abandon the existing right of way easement, the City of Phoenix contacted all utility companies to determine whether any of their facilities were located in the proposed abandoned area. As a result, it was determined that the existing Southwest Gas line was within the proposed abandoned right of way. We were informed by the City of Phoenix of the following options to resolve the Southwest Gas issue.

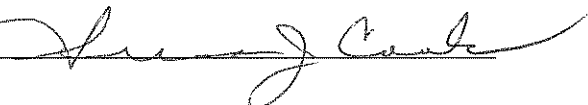
- Southwest Gas could voluntarily relocate the line. Southwest Gas verified that it was not in their interest to move the gas line at this time and they had no plans to replace that line in the near future.
- WESD could budget to relocate the gas line within the scope of the Lookout Mountain project.
- WESD could grant an easement to Southwest Gas Company to maintain their gas line in the current location.

Through discussions with the civil engineer working with Orcutt/Winslow on the project, it has been determined that Option 3, the granting of an easement to Southwest Gas, is preferable.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the issuance of a letter of intent to grant the proposed easement to Southwest Gas and authorize the Superintendent to execute the letter of intent on behalf of the Governing Board.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item VIII.A.

## **Intent to Grant a Public Utility Easement to Southwest Gas Company**

**April 12, 2012**

**Page 2**

At this time, the actual design documents for the easement are not complete, but the requested easement would be approximately 52 feet south of the center line on Coral Gables and would be 8 feet wide (4 feet either side of the gas line). However, it is necessary for the District to officially inform Southwest Gas and the City of Phoenix of the intent to grant an easement to Southwest Gas in order to complete the replat process and the design documents for submittal and approval by the City.

It is recommended that the District submit a letter of intent to grant an easement to Southwest Gas. After all design documents have been completed, the easement documentation will be presented to the Governing Board for final review and approval.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
X Discussion  
FROM: Dr. Susan J. Cook, Superintendent Information  
1st Reading  
DATE: April 12, 2012  
AGENDA ITEM: Adjacent Ways Budget and Levy of Taxes for Fiscal Year 2012-2013  
INITIATED BY: Mike Kramer, Director of Construction Services SUBMITTED BY: Cathy Thompson, Director of Business Services  
PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and ARS 15-995A

**SUPPORTING DATA**

Funding Source: Adjacent Ways  
Budgeted: No

**Adjacent Ways:**

Pursuant to ARS 15-995.A, a Governing Board of a school district may contract for constructing, maintaining or otherwise improving any public way adjacent to any parcel of land owned by the school district or leased for school purposes by a school district, or an intersection of any public way adjoining a quarter block in which the parcel of land is situated, and for the construction of sidewalks, sewers, utility lines, roadways and other related improvements in or along such streets and intersections, and to pay for such improvements by the levy of a special assessment upon the taxable property in the school district.

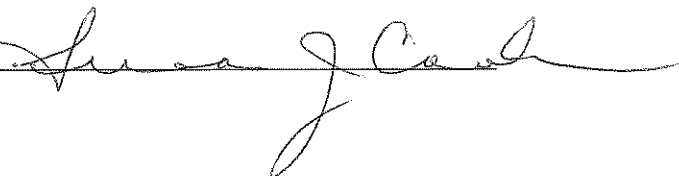
Several projects in the capital plan addressed the issue of safe access to and from school sites for school buses and parents dropping off and picking up students, including consideration of emergency response vehicles. As the scope for each project is detailed, some portions of each project may provide opportunities to maximize the available Bond funds by utilizing Adjacent Ways funding.

The attached recommendation includes the request for an additional levy of \$100,000.00 for portions of the Lookout Mountain rebuild. The impact of this levy to the taxpayers within the District boundaries is estimated to be about \$0.0081 per \$100.00 of assessed value, or less than \$1.00 for a home valued at \$100,000.00. This impact statement is a general estimate based on several factors that may change between now and the time when the final tax rate is set.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the levy for Adjacent Ways funding for the 2012-2013 fiscal year in the amount of \$100,000.00.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item VIII.B.

Manzanita Elementary School has an ongoing project. However, no new levy is necessary to complete the project.

## **§ 15-995 Adjacent Ways**

### **Special District Assessment for Adjacent Ways by a School District**

**A.** The governing board of a school district may contract for constructing, maintaining or otherwise improving any public way adjacent to any parcel of land owned by the school district or lease for school purposes by the school district, or an intersection of any public way adjoining a quarter block in which the parcel of land is situated, and for the construction of sidewalks, sewers, utility lines roadways and other related improvements in or along such streets and intersections, and to pay for such improvement by the levy of a special assessment upon the taxable property in the school district. A school district shall not use any portion of the monies generated from the special assessment for any construction, maintenance or other improvements to the school district's property **except** improvements necessary to assure the safe ingress to and egress from public school property directly adjacent to the public way for buses and fire equipment. superintendent and showing the amount of monies needed for the expenses of schools within the school district for the ensuing year.

**B.** If any property owned by a school district or leased by a school district for school purposes from any city or county, the state or the United States is included within the assessment district to be assessed to pay the costs and expenses of any public improvements initiated by a city, as to make the assessments thereon payable by the city in which the improvement is initiated, the governing board may contract with the municipality or its improvement district to reimburse it for the amount of the assessment against the property and to pay the amount so contracted for by the levy of a special assessment as provided by subsection A of this section.

**C.** The governing board of the school district shall follow the truth in taxation notice and hearing requirements prescribed in §15-905.01, subsection B.

### **Washington Elementary School District - Methodology for Budgeting Adjacent Ways**

The following items will be included in construction projects as qualifying for adjacent ways funding:

Fire Lanes - required by governing entities for safe ingress to and egress from district property in case of a fire.

Fire Line Loops and Hydrants

Bus Lanes - adjacent to district property to provide safe entry and exit for students.

Utility and Sewer Lines - required to access services and provide utilities to school sites.

Roadways, sidewalks and other related construction if additionally required by permitting agencies.

Driveway entrances will be evaluated by project based on specific requirements of the project.

**Budget Related Item:      Adjacent Ways**

**Recommendation for 2012-2013 Budget Year:** Levy adjacent ways for the Lookout Mountain Project. Construction on this project is projected to begin in the summer of 2012. there is approximately \$800,000 in the scope of the Lookout Mountain project eligible to be paid from this funding. The district anticipates having over \$300,000 in the adjacent ways fund at the end of fiscal year 2012. This funding, together with available bond funding, will accommodate most of the needs, but additional adjacent ways funding will be needed to complete the project.

**Lookout Mountain Elementary School**

This project was identified through the Capital Improvement Plan to be included in the 2010 Bond Program. The school will be rebuilt on the current site, resulting in various portions of the project being qualified for adjacent ways funding and these are listed below.

<b>Fire Lane, Fire Line, Offsite Utilities (to the property line)</b>	<b>\$460,000</b> Estimated
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**Manzanita Site Improvement Project**

This project was identified through the Capital Improvement Plan to be included in the 2010 Bond Program. The project includes reconfiguration of the parking lot and expansion of the existing bus bay. This will provide a significant increase in queuing capacity for student drop off/pick up. The expansion of the bus bay will allow all buses to queue at the school rather than the neighborhood. This will complete a project that was started in fiscal year 2012.

<b>Bus bay and driveways</b>	<b>\$20,000</b> Budgeted
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**Summary**

Total Adjacent Ways Project Budget	\$480,000
Estimated Remaining Cash From Previous Levy	\$ 380,000
<b>Total Recommended Adjacent Ways 2012-2013 Levy</b>	<b>\$ 100,000</b>

**NOTE:** Estimated budget amounts for each project were determined by review of preliminary designs provided by the civil engineer and only include areas of improvement allowable by state statute.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
X Discussion  
FROM: Dr. Susan J. Cook, Superintendent            Information  
           1st Reading  
DATE: April 12, 2012  
AGENDA ITEM: Work Furlough  
INITIATED BY: Cathy Thompson, Director or Business Services SUBMITTED BY: Dr. Susan J. Cook, Superintendent  
PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

Funding Source: Various  
Budgeted: Yes

On April 28, 2011, IBN offered a series of recommendations to the Governing Board regarding the budget for 2011-2012, including scheduling of up to four work furlough days for employees, if necessary. Upon the completion of the budget for fiscal year 2011-2012, it was determined that there was a need for only two furlough days to be taken. The two furlough days were scheduled for December 23, 2011 and May 28, 2012 (Memorial Day).

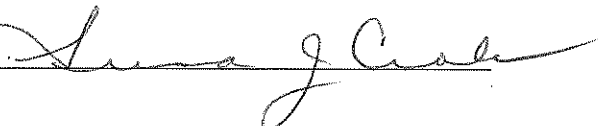
The District did implement a work furlough day on December 23, 2011. Employees did not work and were not paid for this day. There is a need to consider each day separately and account for the current budget conditions at the appropriate time when recommendations are being offered.

At this time, considering the budget savings realized to date, we believe that it is fiscally responsible to recommend that May 28, 2012 be designated as a regular, paid holiday for employees. In these difficult economic times, we believe that every effort must be exhausted to preserve jobs and support our employees to the extent possible.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board designate May 28, 2012 as a regular, paid holiday.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item VIII.C.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
X Discussion  
FROM: Dr. Susan J. Cook, Superintendent            Information  
           1st Reading  
DATE: April 12, 2012  
AGENDA ITEM: Community Use of School Facilities Fee Structure for Fiscal Year 2012-2013  
INITIATED BY: Erika Williamson, Facility Use Coordinator SUBMITTED BY: Dr. Steve Murosky, Director of Academic Support Programs  
PRESENTER AT GOVERNING BOARD MEETING: Dr. Steve Murosky, Director of Academic Support Programs  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, KF and A.R.S. §15-1105(D)

**SUPPORTING DATA**

Funding Source: N/A  
Budgeted: N/A

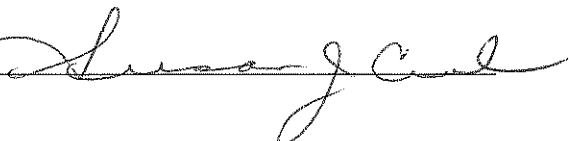
ARS §15-1105 mandates that the "Governing Board, Superintendent or chief administrative officer shall charge a reasonable fee for the lease of school property" and defines "reasonable use" as "an amount that is at least equal to the school district's cost for utilities, services, supplies or personnel that the school provides to the lessee pursuant to the terms of the lease."

The following is the recommended 2012-2013 facility use fee schedule, to go into effect on July 1, 2012, which maintains the 2011-2012 facility use fees (with the exception of a few charges rounded to the nearest whole-dollar as indicated):

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the 2012-2013 community use of school facilities fee schedule as presented, to take effect on July 1, 2012.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item VIII.D.





# 2012-2013 WESD FACILITY USE FEE STRUCTURE

Please call 602-347-2682 for more information.			Fee Per Hour for Each Organization Classification			
	Facility Type or Service		Class I	Class II	Class III	Class IV
	Regular Classroom		N/C	\$3	\$15	\$20
	Specialty Classroom		N/C	\$6	\$20	\$30
	Multi-purpose Room/Cafeteria		N/C	\$13	\$30	\$40
	Multi-purpose Room & Kitchen		N/C	\$26	\$35	\$50
	Gymnasium		N/C	\$56	\$75	\$100
	Library		N/C	\$9	\$25	\$40
	District Office- Anasazi (15)		N/C	\$2	\$10	\$15
	District Office- Hopi (40)		N/C	\$3	\$15	\$20
	District Office- Navajo (75)		N/C	\$5	\$20	\$30
	District Office- Board (100)		N/C	\$10	\$30	\$40
	District Office- Zuni Tech (25)		N/C	\$6	\$20	\$30
	GREETER SERVICES (After 4:30 pm and Weekends)		\$12/hr. 1 hr. min.	\$12/hr. 1 hr. min.	\$12/hr. 1 hr. min.	\$12/hr. 1 hr. min.
	CUSTODIAL SERVICES (when applicable)		\$22/hr. No min.	\$22/hr. 1 hr. min.	\$22/hr. 2 hr. min.	\$22/hr. 2 hr. min.
NUTRITION SERVICES (when applicable)		\$26/hr. No min.	\$26/hr. 1 hr. min.	\$26/hr. 2 hr. min.	\$26/hr. 2 hr. min.	
Single Event Outdoor Charges: Fee Per Hour						
Outdoor Facility		Class I	Class II	Class III	Class IV	
• School Field • Parking Lot		N/C	\$5	\$10	\$20	
• Basketball Court		N/C	\$1	\$10	\$20	
• School Field w/ Lights • Parking Lot w/ Restrooms		N/C	\$10	\$15	\$30	
Class II & III	-----Seasonal Baseball/Softball Field -----					
	Elementary Schools- <i>per field charge</i>			Middle Schools- <i>per field</i>		
	• <del>\$61.54</del> <u>62.00</u> per month- ALL DAYS			• <del>\$74.84</del> <u>75.00</u> per month- ALL DAYS		
	• <del>\$34.02</del> <u>34.00</u> per month- WEEKDAYS Only			• <del>\$40.83</del> <u>41.00</u> per month- WEEKDAYS Only		
	• <del>\$34.02</del> <u>34.00</u> per month- WEEKENDS Only			• <del>\$40.83</del> <u>41.00</u> per month- WEEKENDS Only		
	• \$10.00 Seasonal Registration Fee			• \$10.00 Seasonal Registration Fee		
Class IV	-----Seasonal Baseball/Softball Field -----					
	Elementary Schools- <i>per field charge</i>			Middle Schools- <i>per field</i>		
	• <del>\$81.64</del> <u>82.00</u> per month- ALL 7 DAYS			• <del>\$95.26</del> <u>95.00</u> per month- ALL 7 DAYS		
	• <del>\$54.43</del> <u>54.00</u> per month- WEEKDAYS Only			• <del>\$61.23</del> <u>61.00</u> per month- WEEKDAYS Only		
	• <del>\$54.43</del> <u>54.00</u> per month- WEEKENDS Only			• <del>\$61.23</del> <u>61.00</u> per month- WEEKENDS Only		
	• \$25.00 Seasonal Registration Fee			• \$25.00 Seasonal Registration Fee		
Class II & III	-----Seasonal Soccer/Football Field -----					
	Elementary Schools- <i>per field charge</i>			Middle Schools- <i>per field</i>		
	• <del>\$123.08</del> <u>124.00</u> per month- ALL DAYS			• <del>\$149.68</del> <u>150.00</u> per month- ALL DAYS		
	• <del>\$68.04</del> <u>68.00</u> per month- WEEKDAYS Only			• <del>\$81.66</del> <u>82.00</u> per month- WEEKDAYS Only		
	• <del>\$68.04</del> <u>68.00</u> per month- WEEKENDS Only			• <del>\$81.66</del> <u>82.00</u> per month- WEEKENDS Only		
	• \$10.00 Seasonal Registration Fee			• \$10.00 Seasonal Registration Fee		
Class IV	-----Seasonal Soccer/Football Field -----					
	Elementary Schools- <i>per field charge</i>			Middle Schools- <i>per field</i>		
	• <del>\$163.28</del> <u>164.00</u> per month- ALL DAYS			• <del>\$190.52</del> <u>190.00</u> per month- ALL DAYS		
	• <del>\$108.86</del> <u>108.00</u> per month- WEEKDAYS Only			• <del>\$122.46</del> <u>122.00</u> per month- WEEKDAYS Only		
	• <del>\$108.86</del> <u>108.00</u> per month- WEEKENDS Only			• <del>\$122.46</del> <u>122.00</u> per month- WEEKENDS Only		
	• \$10.00 Seasonal Registration Fee			• \$10.00 Seasonal Registration Fee		

WASHINGTON ELEMENTARY SCHOOL DISTRICT #6

TO: Governing Board X Action  
X Discussion  
Information  
1st Reading

FROM: Dr. Susan J. Cook, Superintendent

DATE: April 12, 2012

AGENDA ITEM: Arizona School Boards Association's Delegate Assembly Appointments and Legislative Agenda Proposals

INITIATED BY: Arizona School Boards Association SUBMITTED BY: Dr. Susan J. Cook, Superintendent

PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

Funding Source: N/A  
Budgeted: N/A

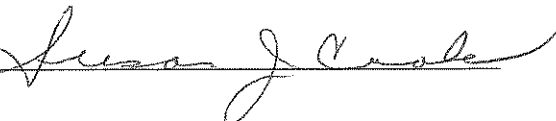
The Arizona School Boards Association (ASBA) is requesting suggestions for the ASBA 2013 Political Agenda. The deadline for submitting proposals is April 16, 2012. In addition, ASBA is requesting the names of WESD's delegate and alternate delegate who will attend the ASBA Delegate Assembly on Saturday, June 30, 2012, at The Fairmont Scottsdale.

Suggestions for proposals should be sent to the Superintendent as soon as possible.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board appoint \_\_\_\_\_ as the Delegate and \_\_\_\_\_ as the Alternate Delegate to the Arizona School Boards Association's Delegate Assembly to be held on June 30, 2012.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item VIII.E.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board  
FROM: Dr. Susan J. Cook, Superintendent  
DATE: April 12, 2012  
AGENDA ITEM: Change in Student Lunch Price  
INITIATED BY: Connie Parmenter, RD, Director of Nutrition Services  
SUBMITTED BY: Connie Parmenter, RD, Director of Nutrition Services  
PRESENTER AT GOVERNING BOARD MEETING: Connie Parmenter, RD, Director of Nutrition Services  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: Public Law 111-296, Section 205

**SUPPORTING DATA**

Funding Source: Nutrition Services  
Budgeted: Yes

Effective July 1, 2011, section 205 of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296) requires school food authorities (SFAs) participating in the National School Lunch Program to ensure that schools are providing the same level of support for lunches served to students who are not eligible for free or reduced price lunches (i.e. paid lunches) as they are for lunches served to students eligible for free lunches. An SFA charging less than \$2.51 for a paid lunch is required to either gradually increase prices or provide additional non-Federal support for its lunches.

In the Washington Elementary School District we currently charge \$1.50 for a student's paid lunch. We are recommending an increase of .10 per meal bringing the paid lunch price for students to \$1.60 for the 2012-2013 school year.

**SUMMARY AND RECOMMENDATION**

No action required.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item IX.A.

# WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board

FROM: Dr. Susan J. Cook, Superintendent

DATE: April 12, 2012

AGENDA ITEM: Discussion and Consideration of 2012-2013 Governing Board Budget

INITIATED BY: Chris Maza, Governing Board President

SUBMITTED BY: Dr. Susan J. Cook, Superintendent

PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

	Action
X	Discussion
X	Information
	1st Reading

## SUPPORTING DATA

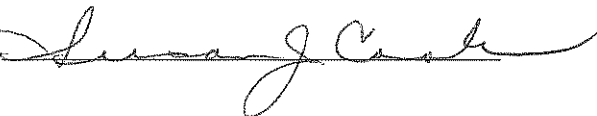
Funding Source: M&O  
Budgeted: Yes

The Governing Board will review the 2011-2012 Governing Board budget in order to make recommendations for the 2012-2013 Governing Board budget. The recommendations will be compiled and brought to the Governing Board for action on April 26, 2012.

## SUMMARY AND RECOMMENDATION

No action required.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item IX.B.



**Governing Board Budget  
Through March 26, 2012**

001.100.2310.6550.501.0000 Printing and Binding	11-12 Budget 20,550.90	Expenditures 0.00	Encumbrances 0.00	Remaining 20,550.90
No Election Printing in 2011-2012				
001.100.2310.6580.501.0000 Travel	11-12 Budget 2,600.00	Expenditures 512.72	Encumbrances 645.40	Remaining 1,441.88
Travel Expenses for ASBA Summer Leadership Institute / Travel Expenses for FRN Conference in Washington D.C.				
001.100.2310.6613.501.0000 Supplies	11-12 Budget 1,150.00	Expenditures 651.50	Encumbrances 0.00	Remaining 498.50
Awards, Name Badges, Plaques, Agenda Binders, etc. Education Code Books				
001.100.2310.6616.501.0000 Food/Paper Products	11-12 Budget 2,350.00	Expenditures 943.03	Encumbrances 766.27	Remaining 640.70
Refreshments and Paper Supplies				
001.100.2310.6644.501.0000 Subscription	11-12 Budget 1,050.00	Expenditures 119.00	Encumbrances 0.00	Remaining 931.00
AZ Capitol Times Subscription				
001.100.2310.6810.501.0000 Dues and Fees	11-12 Budget 11,250.00	Expenditures 11,250.00	Encumbrances 0.00	Remaining 0.00
ASBA - membership dues - \$6,000.00 ABEC - membership dues - \$5,000.00 AZ Tax Research Association - membership dues - \$150.00 AZ School Board Assoc Hispanic/Native American Indian Caucus - membership dues - \$100.00				
001.199.2600.6531.501.0000 Communication	11-12 Budget 7,900.00	Expenditures 1,110.58	Encumbrances 2,129.12	Remaining 4,660.30
Cell phones and internet service				